

Board Meeting Agenda

Date:	15/04/2025	Time: 9.30am – 2.00pm
Location:	Bunurong Country Westernport Water HQ Boardroom, 2-16 Boys Home Road, Newhaven	
	Chair: Annabelle Roxon Directors: Chris Newton (Deputy Chair), Tanya Ha, Graham Hawke (V), Ishara Saldin, Kushal Shah, Leigh Berrell, Joanne Pearson, Managing Director (MD), Dona Tantirimudalige Board Delegate: Jethro Calma-Holt (V) – Virtual Attendees	
Attendee:	Other attendees (for non In Camera or where otherwise noted): General Manager Corporate & Customer (GMCC), Gareth Kennedy General Manager Assets & Operations (GMAO), David Girdwood Executive Manager, Finance (CFO), Kathy Hawke Executive Manager, People Culture & Safety (EMPCS), Fiona Blackmore Corporation Secretary (CS/MSPG), Tim Scholtes WHS Senior Advisor (WHSSA), Lynne Boag (2.2) Manager Engineering & Projects, Jake Weir (2.5) Manager ICT, Michelle Griffith (3.4)	
Apology:		

No.	Time	Description	Presenter
	9.30	WELCOME Acknowledgement of Country	Chair
1.	9.35	ADMINISTRATION 1.1 Attendance / Apologies 1.2 Register of Conflicts of Interests & Register of Private Interests 1.3 Board & Committee Planning Calendar 2025 1.4 Upcoming Community Engagement Opportunities 1.5 Matters Arising from Prior Board and Committee Meetings 1.6 Minutes of the 11 February 2025 ARC Meeting – for information 1.7 Minutes of the 11 February 2025 Board Meeting - for approval 1.8 Minutes of the 18 March 2025 Out of Session Board Meeting – for approval	Chair
2.	9.50	PERFORMANCE 2.1 Safety Moment – Graham Hawke	GMAO



	2.2	March 2025 WHS Report (Late Report)	EMPCS
	2.3	March 2025 Business Performance Report (Late Report)	GMCC
	2.4	March 2025 Finance Report	CFO
	2.5	Q3 Capex Program Update	GMAO
10.50 COMFORT BREAK (10 MINS)			
3.	11.00	FOR DECISION	
	3.1	Draft Corporate Plan 2025-30 (Corporate Plan Initiatives & Letter of Expectations)	GMCC/CFO
	3.2	Annual Board & Committee Performance Review Plan	GMCC
	3.3	Asset Management Information System (AMIS) Replacement	GMAO
4.	12.30	PRESENTATIONS AND DISCUSSIONS & LUNCH	
	4.1	Board Education Session #2 – CWWTP Master Plan Update	GMAO
5.	1.00	FOR NOTING	
	5.1	Q3 PS23 Outcomes Report (Late Report)	GMCC
	5.2	Q3 Contracts and Tenders Report	GMCC
	5.3	South Central Reform Update	GMAO
	5.4	Ratification of Gate 4 Tender Assessment Approval – AC Water Main Renewals	GMAO
	5.5	Ratification of VicWater Special Purpose Vehicle – Carbon Offsets Project	GMAO
	5.6	Ratification of Business Insurance Contract Broker Appointment	GMCC
	5.7	Ratification of Gate 2 Business Case Approval - Recycled Water Wetland Storage	GMAO
6.	1.15	COMMITTEE UPDATES AND RECOMMENDATIONS	
	6.1	Update from Audit & Risk Committee (ARC)	ARC Chair
	6.2	Strategic Risks & Risk Appetite Statements – via ARC	
	6.3	Public Interest Disclosure Policy – via ARC	
	6.4	Update from People, Safety & Community Committee (PSCC)	PSCC Chair
	6.5	Customer Support Policy – via PSCC	
	6.6	Recruitment and Selection Policy – via PSCC	
7.	1.40	STANDING ITEMS	
	7.1	Government Correspondence	Chair
	7.2	Chair Update	
	7.3	Director Insight from External Meetings or Staff & Stakeholders	
	7.4	Director Travel and Accommodation Expenses	
	7.5	Meeting Rating and Reflections	



8.	1.50	IN CAMERA	
	8.1	In Camera	Chair
	2.00	MEETING CLOSE	

Next Meeting: 17 June 2025