



# Board Meeting Agenda

<b>Date:</b>	11/02/2025	<b>Time:</b> 1.00pm – 5.00pm
<b>Location:</b>	Traditional lands of the Wurundjeri Woi-wurrung peoples VicWater Boardroom, 99 William Street Melbourne VIC 3000	
<b>Attendee:</b>	<b>Chair:</b> Annabelle Roxon <b>Directors:</b> Chris Newton (Deputy Chair), Tanya Ha, Graham Hawke (V), Ishara Saldin, Kushal Shah, Leigh Berrell, Joanne Pearson, Managing Director (MD), Dona Tantirimudalige <b>Board Delegate:</b> Jethro Calma-Holt  (V) – Virtual Attendees  <b>Other attendees (for non In Camera or where otherwise noted):</b> General Manager Corporate & Customer (GMCC), Gareth Kennedy General Manager Assets & Operations (GMAO), David Girdwood Executive Manager, Finance (CFO), Kathy Hawke Executive Manager, People Culture & Safety (EMPCS), Fiona Blackmore Corporation Secretary (CS/MSPG), Tim Scholtes Manager Engineering & Projects, Jake Weir (2.5) Environmental Specialist (ES), Melinda Glew (2.6) Climate Change Senior Advisor (CCSA), Zoe Geyer (2.7) Manager Water & Wastewater Treatment (MWWT), Peter Stephens (5.1)	
<b>Apology:</b>		

No.	Time	Description	Presenter
	1.00	<b>WELCOME</b> Acknowledgement of Country	Chair
1.	1.05	<b>ADMINISTRATION</b> 1.1 Attendance / Apologies 1.2 Register of Conflicts of Interests & Register of Private Interests 1.3 Board & Committee Planning Calendar 2025 1.4 Upcoming Community Engagement Opportunities 1.5 Matters Arising from Prior Board and Committee Meetings 1.6 Minutes of the 2 December 2024 ARC Meeting – for information 1.7 Minutes of the 3 December 2024 Board Meeting - for approval 1.8 Minutes of the 23 December 2024 Out of Session Board Meeting – for approval	Chair
2.		<b>PERFORMANCE</b>	



1.20	2.1	Safety Moment – Leigh Berrell	GMAO
	2.2	December 2024 WHS Report	EMPCS
	2.3	December 2024 Business Performance Report	GMCC
	2.4	December 2024 Finance Report	CFO
	2.5	Q2 Capex Program Update	GMAO
	2.6	Q2 Environment Performance Report	GMAO
	2.7	Q2 Climate & Sustainability Performance Report	GMAO
2.20	<b>COMFORT BREAK (10 MINS)</b>		
3.		<b>FOR DECISION</b>	
	3.1	Nil	
4.	2.30	<b>PRESENTATIONS AND DISCUSSIONS</b>	
	4.1	Board Education Session #1 – Water Resources (15 MIN)	GMAO
	4.2	Board Performance Review Actions Follow Up Discussion	GMCC
5.	3.00	<b>FOR NOTING</b>	
	5.1	PFAS Management Plan	GMAO
	5.2	Annual Customer Satisfaction Survey Performance	GMCC
	5.3	Q2 DEECA Finance Report	GMCC
	5.4	Q2 PS23 Outcomes Report	CFO
	5.5	Q2 Contracts and Tenders Report	GMCC
	5.6	Internal Audit Report – Emergency / Crisis Management and Business Continuity Planning Review	GMCC
	5.7	Corporate Plan Timelines for Directors	GMCC
6.	4.10	<b>COMMITTEE UPDATES AND RECOMMENDATIONS</b>	
	6.1	Update from Audit & Risk Committee (ARC)	ARC Chair
7.	4.35	<b>STANDING ITEMS</b>	
	7.1	Government Correspondence	Chair
	7.2	Chair Update	
	7.3	Enterprise Agreement Update	EMPCS
	7.4	Director Insight from External Meetings or Staff & Stakeholders	
	7.5	Director Travel and Accommodation Expenses	
	7.6	Meeting Rating and Reflections	
8.	4.50	<b>IN CAMERA</b>	
	8.1	In Camera	Chair



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**5.00 MEETING CLOSE**

Next Meeting: 14 April 2025