



Board Meeting Agenda

Date:	03/12/2024	Time: 9.00am – 1.00pm
Location:	Bunurong Country Westernport Water HQ Boardroom, 2-16 Boys Home Road, Newhaven	
Attendee:	<p>Chair: Annabelle Roxon Directors: Chris Newton (Deputy Chair), Tanya Ha, Graham Hawke, Ishara Saldin, Kushal Shah, Leigh Berrell, Joanne Pearson Managing Director (MD), Dona Tantirimudalige</p> <p>Aboriginal Board Delegate, Jethro Calma-Holt</p> <p>(V) – Virtual Attendees</p> <p>Other attendees (for non In Camera or where otherwise noted): General Manager Corporate & Customer (GMCC), Gareth Kennedy General Manager Assets & Operations (GMAO), David Girdwood Executive Manager, Finance (CFO), Kathy Hawke Executive Manager, People Culture & Safety (EMPCS), Fiona Blackmore Acting Corporation Secretary (ACS/AMSPG), Sarah Kolac David Kortum, Triplex Acies (4.1) Manager Asset Planning (MAP) Chaimnda Jayasena (3.1) Manager Water & Wastewater treatment (MWWT) Peter Stephens (4.2) Climate Change Senior Advisor (CCSA) Zoe Geyer (4.3)</p>	
Apology:		

No.	Time	Description	Presenter
	9.00	WELCOME Acknowledgement of Country 0.1 Board Delegate Introductions	Chair
1.	9.20	ADMINISTRATION 1.1 Attendance / Apologies 1.2 Register of Conflicts of Interests & Register of Private Interests 1.3 Board & Committee Planning Calendar 2024 1.4 Board & Committee Planning Calendar 2025 1.5 Upcoming Community Engagement Opportunities 1.6 Matters Arising from Prior Board and Committee Meetings 1.7 Minutes of the 28 October 2024 PSCC Meeting – for information 1.8 Minutes of the 28 October 2024 ISIC Meeting – for information	Chair



	1.9	Minutes of the 29 October 2024 Board Meeting - for approval	
2.	9.35	PERFORMANCE	
	2.1	Safety Moment – David Girdwood	GMAO
	2.2	October 2024 WHS Report	EMPCS
	2.3	October 2024 Business Performance Report	GMCC
	2.4	October 2024 Finance Report	CFO
	10.00	COMFORT BREAK (10 MINS)	
3.	10.10	FOR DECISION	
	3.1	Gate 2 Business Case Recycled Water Wetland Storage	GMAO
4.	10.35	PRESENTATIONS AND DISCUSSIONS	
	4.1	Board Education Session #8 – Emergency Management and the role of the Board (20 MIN)	GMCC
	4.2	PFAS Update and Discussion	GMAO
	4.3	Vic Water Carbon offset next steps	GMAO
	4.4	2024-25 Corporate Plan Budget Impact Review	CFO
5.	11:45	FOR NOTING	
	5.1	Quarterly DEECA Finance Report	CFO
	5.2	ESC Regulatory Accounts (Director Resp Statement)	CFO
	5.3	Annual Governance Document Review Plan	GMCC
6.	12.05	COMMITTEE UPDATES AND RECOMMENDATIONS	
	6.1	Update from Audit & Risk Committee (ARC)	ARC Chair
	6.2	Annual Internal Audit Charter Review – via ARC	GMCC
	6.3	Fleet Policy (v15) – via ARC	GMCC
	6.4	Delegations Manual (V8) Addendum – via ARC	GMCC
7.	12.25	STANDING ITEMS	
	7.1	Government Correspondence	Chair
		- RPT - Financial Viability Indicators Review	
	7.2	Chair Update	
	7.3	Enterprise Agreement Update	
	7.4	Director Insight from External Meetings or Staff & Stakeholders	
	7.5	Director Travel and Accommodation Expenses	
	7.6	Meeting Rating and Reflections	



8.	12.45	IN CAMERA		
	8.1	In Camera		Chair
	1.00	MEETING CLOSE		

Next Meeting: 11 February 2025