

Westernport Water

Board Meeting Overview

3 September 2024, 9:32am – Bunurong Country, Bass Coast Shire
Council Civic Centre Council Chambers, Baillieu Street East, Wonthaggi

Present:

Chair: Annabelle Roxon

Directors: Chris Newton (Deputy Chair), Tanya Ha, Graham Hawke, Joanne Pearson, Ishara Saldin (V), Kushal Shah, Leigh Berrell
Managing Director (MD), Dona Tantirimudalige

(V) = Virtual in attendance

Other attendees (for non-In Camera or where otherwise noted):

General Manager Corporate & Customer (GMCC), Gareth Kennedy

General Manager Assets & Operations (GMAO), David Girdwood

Executive Manager, Finance (CFO), Kathy Hawke

Executive Manager, People Culture & Safety (EMPCS), Fiona Blackmore

Corporation Secretary (CS/MSPG), Tim Scholtes

Manager Engineering & Projects (MEP), Jake Weir (2.5)

Climate Change Senior Advisor (CCSA), Zoe Geyer (2.7)

Manager Assets & Planning (MAP), Chaminda Jayasena (3.1)

Manager Communications & Engagement (MCE), Geoff Russell (5.1)

Greg Box, Chief Executive Officer, Damian Prendergast, Acting Manager Strategy & Growth, Daniel Fokkens, Manager Infrastructure Delivery, Bass Coast Shire Council (BCSC)

Apologies:

Nil.

BOARD ACTIONS

The Board resolved to:

- Adopt the minutes of the 30 July 2024 Board meeting.
- Approve the revised FY25 Capex Program budget being a reduction from \$13.45M to \$11.38M.

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- Approve the Gate 2 Business Case to replace the asset register and works management software at an estimated replacement cost of \$2.15M.
- Adopt the Travel & Accommodation policy v3.
- Adopted the 2023-24 Annual Financial Statements and Performance Report subject to conditions.
- Approve signing of the Certification of Performance Report and the Statutory Certification covering the 2023-24 Annual Financial Statements and Performance Report for 2024, subject to no material changes arising from the VAGO audit.
- Approved the Board Chair be authorised to sign the Financial Management Compliance Attestation Statement to be included in the 2023-24 Annual Report.
- Approved the Financial Management Compliance letter & report be signed by the ARC Chair for submission to DEECA by the due date of 6 September 2024 noting there are no material compliance deficiencies.
- Adopt the Gift, Benefits and Hospitality Policy (v14) via ARC.
- Adopt the Delegations Manual (v8) via ARC.
- Approve the Delegations Manual to be officially signed & sealed.

The Board noted the:

- Attendance/Apologies
- Register Of Interests & Conflicts Of Interest
- Board & Committee Planning Calendar 2024
- Upcoming Community Engagement Opportunities
- Matters Arising
- Minutes of the 29 July 2024 ARC Meeting.
- Safety Moment
- July 2024 WHS Report
- Westernport Water's financial position for the period ending 30 June 2024.
- 2023-24 full year capital program expenditure.
- EOFY 2024 Business Performance Report
- EOFY 2024 CAPEX Program Update
- Forecast Capex spend for PS23 2023-28
- EOFY 2024 Environment Performance Report
- Q4 of the Climate and Sustainability Performance Report
- People Matter Survey 2024 Results and next actions.
- Update from the Audit and Risk Committee (ARC).
- Annual Audit and Risk Committee Performance Report.
- Westernport Water complied with the applicable Standing Directions and Instructions in the 2023-24 financial year.
- Government Correspondence
- Directors Travel & Accommodation Expenses

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- Meeting Rating and Reflections

Board meeting closed at 1:15pm

NEXT MEETING: 29 October 2024