



Board Meeting Agenda

Date:	04/06/2024	Time: 9.30am – 1.00pm
Location:	Bunurong Country Westernport Water HQ Boardroom, 2-16 Boys Home Road, Newhaven	
Attendee:	Chair: Annabelle Roxon Directors: Chris Newton (Deputy Chair), Tanya Ha, Graham Hawke, Joanne Pearson, Ishara Saldin, Kushal Shah Managing Director (MD), Dona Tantirimudalige Other attendees (for non In Camera or where otherwise noted): General Manager Corporate & Customer (GMCC), Gareth Kennedy General Manager Assets & Operations (GMAO), David Girdwood Executive Manager, Finance (CFO), Kathy Hawke Executive Manager, People Culture & Safety (EMPCS), Fiona Blackmore Corporation Secretary (CS/MSPG), Tim Scholtes Workplace Health & Safety Senior Advisor (WHSSA), Lynne Boag (2.2) Manager Infrastructure & Planning (MIP), Jake Weir (3.3) Triplex, David Kortum (4.1) The Humphreys Group, Joy Humphreys (4.2) GHD Senior Process Engineer, Brandon Bloom (4.4) Climate Change Senior Advisor (CCSA), Zoe Geyer (4.4) Manager Asset Planning (MAP), Chaminda Jayasena (4.4)	
Apology:	Leigh Berrell	

No.	Time	Description	Presenter
	9.30	WELCOME Acknowledgement of Country	Chair
1.	9.35	ADMINISTRATION 1.1 Attendance / Apologies 1.2 Register of Conflicts of Interests & Register of Private Interests 1.3 Board & Committee Planning Calendar 2024 1.4 Upcoming Community Engagement Opportunities 1.5 Matters Arising from Prior Board and Committee Meetings 1.6 Minutes of the 29 April 2024 ISIC Meeting – for information 1.7 Minutes of the 29 April 2024 PSCC Meeting – for information 1.8 Minutes of the 29 April 2024 Board Meeting - for approval	Chair
2.	9.45	PERFORMANCE 2.1 Safety Moment – Kushal Shah	



		2.2	April 2024 WHS Report	EMPCS
		2.3	April 2024 Business Performance Report	GMCC
		2.4	April 2024 Finance Report	CFO
3.	10.20	FOR DECISION		
		3.1	Annual Tariff Approval (reg & non regulated)	GMCC
		3.2	2024-27 Governance Matters Program (Draft)	GMCC
		3.3	Gate 2: Business Case for Backup Power Generator Upgrade Project	GMAO
	10.50	COMFORT BREAK (10 MINS)		
4.	11.00	PRESENTATIONS AND DISCUSSIONS		
		4.1	Board Education Session #4 - Emergency Management Framework (including Power Outage incident debrief) (LATE REPORT) (20 MINS)	David Kortum
		4.2	Board Performance Review – Follow Up (30 MINS)	Joy Humphreys
		4.3	People Strategy Discussion (15 mins)	EMPCS
		4.4	Waste to Energy Feasibility Study: Next Steps (20 MINS)	Brandon Bloom
5.	12.25	FOR NOTING		
		5.1	Quarterly DEECA Finance Report	CFO
6.	12.35	COMMITTEE UPDATES AND RECOMMENDATIONS		
		6.1	Update from Audit & Risk Committee (ARC)	ARC Chair
		6.2	Annual Internal Audit Plan - Annual Program Review & Performance Review – via ARC	
		6.3	Recycled Water HEMP & Scheme Audit - via ARC	
		6.4	Risk Management Framework (v12) – via ARC	
		6.5	Risk Management Policy (v8) – via ARC	
		6.6	Procurement Policy (v16) – via ARC	
		6.7	Annual Report Materiality – via ARC	
7.	12.45	STANDING ITEMS		
		7.1	Government Correspondence	Chair
		7.2	Chair Update	
		7.3	Director Insight from External Meetings	
		7.4	Director Travel and Accommodation Expenses	
		7.5	Meeting Rating and Reflections	
8.	12.50	IN CAMERA		
		8.1	In Camera	Chair
		8.1.1	Review of MD KPI's (as per Charter) (10 MINS)	



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1.00 MEETING CLOSE

Next Meeting: 30 July 2024