



Board Meeting Agenda

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| Date: | 30/07/2024 | Time: 9.30am – 1.00pm |
| Location: | Bunurong Country Victorian Desalination Plant, Lower Powlett Road, Wonthaggi VIC 3995 | |
| Attendee: | Chair: Annabelle Roxon Directors: Chris Newton (Deputy Chair) (V), Tanya Ha (V), Graham Hawke, Joanne Pearson, Ishara Saldin, Kushal Shah, Leigh Berrell Managing Director (MD), Dona Tantirimudalige (V) – Virtual Attendees Other attendees (for non In Camera or where otherwise noted): General Manager Corporate & Customer (GMCC), Gareth Kennedy General Manager Assets & Operations (GMAO), David Girdwood Executive Manager, Finance (CFO), Kathy Hawke Executive Manager, People Culture & Safety (EMPCS), Fiona Blackmore Corporation Secretary (CS/MSPG), Tim Scholtes Workplace Health & Safety Senior Advisor, Lynne Boag (2.2, 5.8) Manager Water & Wastewater, Peter Stephens (4.1) Manager Communications & Engagement, Geoff Russell (5.3) | |
| Apology: | | |

| No. | Time | Description | Presenter |
|-----|------|--|-----------|
| | 9.15 | SITE INDUCTION A group induction will occur upon arrival | |
| | 9.30 | WELCOME Acknowledgement of Country | Chair |
| 1. | 9.35 | ADMINISTRATION 1.1 Attendance / Apologies 1.2 Register of Conflicts of Interests & Register of Private Interests 1.3 Board & Committee Planning Calendar 2024 1.4 Upcoming Community Engagement Opportunities 1.5 Matters Arising from Prior Board and Committee Meetings 1.6 Minutes of the 3 June 2024 ARC Meeting – for information 1.7 Minutes of the 4 June 2024 Board Meeting - for approval | Chair |
| 2. | 9.55 | PERFORMANCE 2.1 Safety Moment – Fiona Blackmore | EMPCS |



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| | | 2.2 | June 2024 WHS Report | EMPCS |
| | | 2.3 | June Business Performance Report | GMCC |
| 3. | 10.25 | FOR DECISION | | |
| | | 3.1 | Annual Board & Committee Performance Review – Letter to the Minister for Water | GMCC |
| | | 3.2 | 2025 Tentative Planning Calendar | GMCC |
| | 10.45 | COMFORT BREAK (10 MINS) | | |
| 4. | 10.55 | PRESENTATIONS AND DISCUSSIONS | | |
| | | 4.1 | Board Education Session #5 – PFAS (20 MIN) | GMAO |
| 5. | 11:15 | FOR NOTING | | |
| | | 5.1 | Annual ARC Chair Report to the Board | ARC Chair |
| | | 5.2 | PS23 Outcomes Report | GMCC |
| | | 5.3 | Customer Assessment Panel | GMCC |
| | | 5.4 | Q4 2023-24 Contracts and Tenders Report | GMCC |
| | | 5.5 | 2023-24 Statement of Obligations Report | GMCC |
| | | 5.6 | Annual Insurance Program Ratification | GMCC |
| | | 5.7 | Tariffs & Charges Ratification | GMAO |
| | | 5.8 | ICAM Investigation | EMPCS |
| 6. | 12.00 | COMMITTEE UPDATES AND RECOMMENDATIONS | | |
| | | 6.1 | Update from Audit & Risk Committee (ARC) | ARC Chair |
| | | 6.2 | Internal Audit Reports – Workplace, Health & Safety & Readiness for Climate Reporting – via ARC | |
| | | 6.3 | Annual Provision for Expected Credit Loss – via ARC | |
| | | 6.4 | Annual Review of Asset Values – via ARC | |
| | | 6.5 | Conflict of Interest (V7) – via ARC | |
| 7. | 12.15 | STANDING ITEMS | | |
| | | 7.1 | Government Correspondence | Chair |
| | | | - Victorian State Budget Efficiency Savings | |
| | | | - VPSC updates to Gifts, Benefits and Hospitality & Conflict of Interest | |
| | | | - VPSC – Integrity webinar for public directors | |
| | | | - Minister for Water - Corporate Plan 2024-25 | |
| | | | - Non-Government Correspondence – Diligent Boards – Notice of update | |
| | | 7.2 | Chair Update | |
| | | 7.3 | Director Insight from External Meetings | |



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| | | 7.4 | Director Travel and Accommodation Expenses | |
| | | 7.5 | Meeting Rating and Reflections | |
| 8. | 12.30 | IN CAMERA | | EMPCS |
| | | 8.1 | MD KPIs | |
| | 1.00 | MEETING CLOSE | | |
| | 1.00 | LUNCH, MEET & GREET and TOUR BRIEFING | | |
| | | An 'About Us' type presentation will be held over lunch, followed by a site induction and tour briefing. | | |
| | | Attendees include: | | |
| | | <ul style="list-style-type: none">• Andrew Ogilvie, Director – Victoria Desalination Project (VDP), DEECA• Rowan Keeble, Senior Manager – VDP, DEECA• Matt Brassington, Chief Executive Officer, AquaSure (head of the consortium, debt and equity provider)• Julien Tavvry, Plant Director, WaterSure (Operates and maintains the Victorian Desalination Project assets) | | |
| | 1.30 | SITE TOUR | | |
| | | An invitation is open to all Directors to do a site tour of the Wonthaggi Desalination Plant- weather permitting. | | |
| | | Time: 1.30pm – 3.30pm | | |
| | | The requirements to access the site are: | | |
| | | <ul style="list-style-type: none">• Appropriate footwear: closed toe shoes (no heels) - safety boots are not required.• Long sleeves and long pants• Hard hats, safety glasses and high visibility vest will be provided by Watersure. | | |

Next Meeting: 3 September 2024