



Board Meeting Agenda

Date:	20/06/2023	Time: 9.30am – 1.30pm	
Location:	Westernport Water HQ Boardroom, 2-16 Boys Home Road, Newhaven		
Attendee:	<p>Directors: Acting Chair: Annabelle Roxon Directors: Chris Newton (Acting Deputy Chair) Leigh Berrell, Tanya Ha, Graham Hawke, Joanne Pearson, Ishara Saldin Managing Director (MD), Dona Tantirimudalige</p> <p>Other attendees (for non In Camera or where otherwise noted): General Manager Corporate & Customer (GMCC), Gareth Kennedy General Manager Assets & Operations (GMAO), David Girdwood Executive Manager, Finance (CFO), Kathy Hawke Acting Executive Manager, People & Culture (AEMPCS), Lisa Manning Acting Corporation Secretary (ACS/AMSPG), Lisa Caldwell WHS Coordinator (WHSC), Kade Hammond (2.2) Acting Manager Infrastructure & Planning, Holly Grand-Court (3.1)</p>		
Apology:	Nil		
No.	Time	Description	Presenter
1.	9.30	WELCOME Acknowledgement of Country	Chair
		ADMINISTRATION 1.1. Attendance / Apologies 1.2. Conflicts of Interest / Register of Interest 1.3. Board & Committee Planning Calendar 2023 1.4. Upcoming Community Engagement Opportunities 1.5. Matters Arising from Prior Board and Committee Meetings 1.6. Minutes of the 23 May Board Meeting - for approval 1.7. Minutes of the 22 May ARC Meeting– for information	Chair
2.	9.40	PERFORMANCE 2.1 Safety Moment – Graham Hawke 2.2 May 2023 WHS Report 2.3 May 2023 Business Performance Report 2.4 May 2023 Finance Report	AEMPCS GMCC CFO
3.	10.10	FOR DECISION 3.1 Gate 4 – Collection and Disposal of Greasy Waste Tender	GMAO



		3.2	Managing Directors KPI's	AEMPCS
	10.50	MORNING BREAK (10 MIN)		
4.	11.00	PRESENTATIONS AND DISCUSSIONS		
		4.1	Annual Board & Committee Performance Review Discussion (In Camera discussion).	GMCC/Chair
		4.2	ESG Reporting Update	CFO
5.	11.45	COMMITTEE UPDATES AND RECOMMENDATIONS		
		5.1	Update from Audit & Risk Committee	ARC Chair
		5.2	Risk Appetite Statements – via ARC	
		5.3	Interim Delegations – via ARC	
		5.4	Annual Insurance Program – via ARC	
		5.5	Annual Provision for Expected Credit Loss – via ARC	
		5.6	Annual Review of Asset Values – via ARC	
		5.7	Annual Report Materiality – via ARC	
		5.8	Purchasing Card Policy – via ARC	
6.	12.00	FOR NOTING		
		6.1	Annual Tariff Approval (Verbal)	GMCC
		6.2	2023-24 Government Budget Implications (Verbal)	MD
		6.3	COVID-19 Update (Verbal)	MD
7.	12.15	STANDING ITEMS		
		7.1	Government Correspondence	Chair
		7.2	Chair Update	
		7.3	Director Insight from External Meetings	
		7.4	Director Travel and Accommodation Expenses	
		7.5	Meeting Rating	
8.	12.30	IN CAMERA		
		8.1	MD 'Manager Once Removed' Review Feedback - In Camera	Chair
	12.35	LUNCH BREAK		
9.	1.00	BOARD EDUCATION SESSION		
		9.1	Board Education Session #4 – Floating Wetland (followed by safety briefing and tour of Wetland)	GMAO
10.	1.30	MEETING CLOSE		

After the meeting, Directors are invited to tour the Floating Wetland at Cowes Wastewater Treatment Plant – weather permitting.

Next Meeting: 29 August 2023