



Board Meeting Agenda

Date:	28/04/2023	Time:	9.30am – 1.00pm
Location:	Westernport Water HQ Boardroom, 2-16 Boys Home Road, Newhaven		
Attendees:	Directors: Acting Chair: Annabelle Roxon Directors: Chris Newton (Acting Deputy Chair), Leigh Berrell, Joanne Pearson, Ishara Saldin Managing Director (MD), Dona Tantirimudalige		
	Other attendees (for non In Camera or where otherwise noted): General Manager Corporate & Customer (GMCC), Gareth Kennedy General Manager Assets & Operations (GMAO), David Girdwood Executive Manager, Finance (CFO), Kathy Hawke Executive Manager, People & Culture (EMPCS), Emma Harry Acting Corporation Secretary (CS/MSPG), Tim Scholtes (3.1, 3.4) WHS Coordinator (WHSC), Kade Hammond (2.2) Acting Manager Infrastructure & Planning (AMIP), Chris Coulthurst (2.5) Acting Manager Information & Communications Technology (MICT), Blade Butler (3.2, 3.3) Climate Change & Environment Advisor (CCEA), Meg Humphrys (4.1) Manager Water & Wastewater Treatment (MWWT), Susan O’Sullivan (4.2) Governance & Risk Coordinator (GRC), Sarah Kolac (3.5) RSM, Linda Lim, Jean-Marc Imbert & Darren Booth (3.5)		
Apology:	Graham Hawke, Tanya Ha		

No.	Time	Description	Presenter
1.	9.30	Welcome Acknowledgement of Country ADMINISTRATION 1.1. Attendance / Apologies 1.2. Conflicts of Interest / Register of Interest 1.3. Board & Committee Planning Calendar 2023 1.4. Upcoming Community Engagement Opportunities 1.5. Matters Arising from Prior Board and Committee Meetings 1.6. Minutes of the 28 February Board Meeting - for approval 1.7. Minutes of the 28 February ARC Meeting– for information	Chair Chair
2.	9.40	PERFORMANCE 2.1 Safety Moment – Emma Harry	



		2.2 March 2023 WHS Report	EMPCS
		2.3 March 2023 Business Performance Report	GMCC
		2.4 March 2023 Finance Report	CFO
		2.5 Q3 2022-23 CAPEX Program Update	GMAO
3.	10.20	FOR DECISION	
		3.1 2023 Board Performance Review Report Planning	GMCC
		3.2 Centorrino Technologies Contract Extension	GMCC
		3.3 Civica Contract Approval	GMCC
		3.4 State Purchase Contract – Electricity	GMCC
		3.5 Internal Audit Report – Follow-up Audit	RSM
11.00 MORNING BREAK (10 MIN)			
4.	11.10	PRESENTATIONS AND DISCUSSIONS	
		4.1 Board Education Session - Director's Responsibility to Climate Change (20 MINS)	GMAO
		4.2 Melbourne Water - Water Trading And Bulk Entitlements (10 MINS)	GMAO
		4.3 San Remo Bypass BCP - Update (10 MINS)	GMAO
		4.4 Outcomes from Strategic Planning Workshops (20 MINS)	GMCC
5.	12.10	COMMITTEE UPDATES AND RECOMMENDATION	
		5.1 Update from People, Diversity and Community Committee	PDCC Chair
		5.2 Managing Director Key Performance Indicators – via PDCC	
		5.3 Customer Charter (v2) – Draft via PDCC	
		5.4 Update from Safety, Sustainability and Innovation Committee	SSIC Chair
		5.5 Climate Change Strategy 2023-2028 (v2) – Draft via SSIC	
		5.6 Recycled Water Strategy 2023-28 (v2) – Draft via SSIC	
		5.7 Drinking Water Quality Policy (v6) – Draft via SSIC	
6.	12.30	FOR NOTING	
		6.1 Ratification of 2023-28 Corporate Plan & Budget (including the Annual DTF Borrowing Submission) (Late Report)	GMCC
		6.2 March 2023 Customer Support Update	GMCC
		6.3 Gippsland Regional Water Syndicate Utility Billing Preliminary Business Case	GMCC
		6.4 Q3 PS1 Outcomes Report	GMCC



		6.5 Q3 Contracts and Tenders Report 6.6 COVID-19 Update (Verbal)	GMCC MD
7.	12.45	STANDING ITEMS 7.1 Government Correspondence 7.2 Chair Update 7.3 Director Insight from External Meetings 7.4 Director Travel and Accommodation Expenses 7.5 Meeting Rating	Chair
8.	12.55	IN CAMERA 8.1 Board Reappointment Processes 8.2 Manager Once Removed meeting updates	Chair
9.	1.00	Meeting Close	

Next Meeting: 23 May 2023