

# Westernport Water

## Board Meeting Overview

28 February 2023, 1.00pm - VicWater Boardroom.

**Present:**

Acting Chair: Annabelle Roxon

Directors: Leigh Berrell, Tanya Ha, Graham Hawke, Chris Newton, Joanne Pearson, Ishara Saldin

Managing Director (MD), Dona Tantirimudalige

**Other attendees (for non In Camera or where otherwise noted):**

General Manager Corporate & Customer (GMCC), Gareth Kennedy

General Manager Assets & Operations (GMAO), David Girdwood

Executive Manager, Finance (CFO), Kathy Hawke

Executive Manager, People & Culture (EMPCS), Emma Harry

Manager ICT (MICT), Sharon Green (3.1, 4.2-4.4,)

Acting Manager Infrastructure & Planning (MIP), Holly Grand-Court (2.5)

Climate Change & Environmental Advisor (CCEA), Meg Humphrys (2.6, 4.5)

Manager Network Operations & Maintenance (MNOM), Jake Weir (4.5)

Acting Corporation Secretary (CS/MSPG), Tim Scholtes

ACIM Solutions, David Parsons (4.1)

Centorrino Technologies, Beti Nicolas (4.2)

**Apologies:**

Nil

**BOARD ACTIONS**

The Board resolved to:

- Adopt minutes of the 13 December 2022 meeting
- Approve the total project cost of installing a dark fibre communications link to the King Road Wastewater Treatment Plant
- Approve the Crisis Emergency Management Plan (v5) (via ARC)
- Approve the Business Continuity Plan (v5) (via ARC)
- Approve the Records Management Policy (v4) – Draft (via ARC)

## OFFICIAL

- Approve the Privacy and Data Protection Policy (v5) – Draft (via ARC)
- Approve the Personal Privacy Charter (v3) – Draft (via ARC)
- Approve the Delegations Manual Reallocations (via ARC)

The Board noted the:

- Attendance/Apologies
- Register Of Interests & Conflicts Of Interest
- Board & Committee Planning Calendar 2023
- Upcoming Community Engagement Opportunities
- Matters Arising
- Minutes from the 13 December 2022 SSIC Meeting
- Safety Moment
- January 2023 WHS Report
- January 2023 Business Performance Report
- January 2023 Finance Report
- Board Education Session #1 – AIIIMS Emergency Management Training Session
- Delivering Year Two of the Technology Roadmap (2021-2024)
- Data Management at WPW Presentation
- VicWater Ransomware Recommendation Guide
- Rising Sewer Main Spill – 21 December
- Westernport Water's performance against its customer outcomes for Q2 2022-23
- January 2023 Customer Support Update
- COVID-19 verbal update
- Director Insight from External Meetings
- Monthly Director Travel / Accommodation Expenses – November 2022, December 2022 and January 2023

Board meeting closed at 5:00pm

**NEXT MEETING: 28 April 2023**