



Board Meeting Agenda

Date:	28/02/2023	Time:	1.00pm-5.00pm
Location:	VicWater Boardroom - Level 2, 466 Little Lonsdale Street, Melbourne VIC 3000		
Attendees:	Directors: Acting Chair: Annabelle Roxon Directors: Leigh Berrell, Tanya Ha, Graham Hawke, Chris Newton, Joanne Pearson, Ishara Saldin Managing Director (MD), Dona Tantirimudalige		
	Other attendees (for non In Camera or where otherwise noted): General Manager Corporate & Customer (GMCC), Gareth Kennedy General Manager Assets & Operations (GMAO), David Girdwood Executive Manager, Finance (CFO), Kathy Hawke Executive Manager, People & Culture (EMPCS), Emma Harry Manager ICT (MICT), Sharon Green (3.1, 4.2-4.4,) Acting Manager Infrastructure & Planning (MIP), Holly Grand-Court (2.5) Climate Change & Environmental Advisor (CCEA), Meg Humphrys (2.6, 4.5) Acting Corporation Secretary (CS/MSPG), Tim Scholtes ACIM Solutions, David Parsons (4.1) Centorrino Technologies, David Hart & Beti Nicolas (4.2)		
Apology:	Nil		

No.	Time	Description	Presenter
1.	1.00	Welcome	Chair
		Acknowledgement of Country	
		ADMINISTRATION	
		1.1. Attendance / Apologies	Chair
		1.2. Conflicts of Interest / Register of Interest	
		1.3. Board & Committee Planning Calendar 2023	
		1.4. Upcoming Community Engagement Opportunities	
		1.5. Matters Arising from Prior Board and Committee Meetings	
		1.6. Minutes of the 13 December Board Meeting - for approval	
2.	1.20	1.7. Minutes of the 13 December SSIC Meeting– for information	
		1.8. Board & Committee Structure and Roles	
		PERFORMANCE	
		2.1 Safety Moment – Annabelle Roxon	
		2.2 January 2023 WHS Report (incl. ICAM)	EMPCS
		2.3 January 2023 Business Performance Report	GMCC



		2.4 January 2023 Finance Report	CFO
		2.5 Q2 CAPEX Program Update	GMAO
		2.6 Q2 Environment Performance Report	GMAO
3.	2.10	FOR DECISION	
		3.1 Dark Fibre Upgrade Project	MICT
4.	2.30	PRESENTATIONS AND DISCUSSIONS	
		4.1 Board Education Session #1- AIIMS Emergency Management Training Session (30MINS)	ACIM
		4.2 Deliver Year Two of the Technology Roadmap (2021-24) (15MINS)	MICT
		4.3 Data Management at WPW (10MIN)	MICT
		4.4 VicWater Ransomware Recommendation Guide (10MIN)	MICT
		4.5 Rising Sewer Main Spill – 21 December (10MIN)	GMAO
3.45 AFTERNOON BREAK (15 MIN)			
5.	4.00	COMMITTEE UPDATES AND RECOMMENDATION	
		5.1 Update from Audit & Risk Committee	ARC Chair
		5.2 Crisis Emergency Management Plan (V5) & Business Continuity Plan (V5) - (via ARC)	
		5.3 Records Management Policy (v4) – Draft (via ARC)	
		5.4 Privacy and Data Protection Policy (v5) – Draft (via ARC)	
		5.5 Information Security Policy (v5) - Draft (via ARC)	
		5.6 Personal Privacy Charter (v3) – Draft (via ARC)	
		5.7 Delegations Manual Reallocations (via ARC)	
6.	4.25	FOR NOTING	
		6.1 Q2 2022-23 PS1 Outcomes Report	GMCC
		6.2 Customer Support Update	GMCC
		6.3 COVID-19 Update (Verbal)	MD
		6.4 Q2 2022-23 Contracts & Tenders Report	GMCC
7.	4.45	STANDING ITEMS	
		7.1 Government Correspondence	Chair
		7.2 Chair Update	
		7.3 Director Insight from External Meetings	
		7.4 Director Travel and Accommodation Expenses	
		7.5 Meeting Rating	



8.	4.55	IN CAMERA	Chair
9.	5.00	Meeting Close	

Next Meeting: 28 April 2023