

Board Meeting Agenda

Date:	20/09/2022	Time:	9.30am – 1.00pm
Location:	Westernport Water HQ Boardroom, 2-16 Boys Home Road, Newhaven		
Attendees:	<p>Directors: Chair: Rueben Berg Directors: Annabelle Roxon (Deputy Chair), Leigh Berrell, Tanya Ha, Graham Hawke, Chris Newton, Joanne Pearson, Ishara Saldin Managing Director (MD), Dona Tantirimudalige</p> <p>Other attendees (for non In Camera or where otherwise noted): General Manager Corporate & Customer (GMCC), Gareth Kennedy General Manager Assets & Operations (GMAO), Paul Donohue Executive Manager, Finance (CFO), Kathy Hawke Executive Manager, People & Culture (EMPCS), Emma Harry Manager Communications & Engagement (MCE), Geoff Russell Climate Change & Environmental Advisor (CCEA), Meg Humphrys (4.3) Michael Wheelahan & Ella Steven, ZEW (4.3 dial in at 11.30am) Corporation Secretary (CS/MSPG), Holly Grand-Court</p>		
Apology:	Nil		

No.	Time	Description	Presenter
1.	9.30	Welcome Acknowledgement of Country ADMINISTRATION 1.1. Attendance / Apologies 1.2. Conflicts of Interest / Register of Interest 1.3. Board & Committee Planning Calendar 2022 1.4. Upcoming Community Engagement Opportunities 1.5. Matters Arising from Prior Board and Committee Meetings 1.6. Minutes of the 30 August Board Meeting - for approval 1.7. Minutes of the 29 August ARC Meeting– for information	Chair Chair
2.	9.40	PERFORMANCE 2.1 Safety Moment – Chris Newton 2.2 August 2022 WHS Report 2.3 August 2022 Business Performance Report 2.4 2022-23 Finance Report	EMPCS GMCC CFO

3.	10.00	FOR DECISION	
		3.1 LATE REPORT - PS23 and Final Attestation	GMCC/CFO
		3.2 Delegations Manual (v6) - Draft	GMCC
		3.3 Board Performance Assessment Report 2021-22	GMCC
	11.00	MORNING BREAK (10 MIN)	
4.	11.10	PRESENTATIONS AND DISCUSSIONS	
		4.1 Director Development Program	EMPCS
		4.2 Civica Governance & Project Update	GMCC
		4.3 Board Education Session #14 – ZEW Contract Update	CFO/CCEA
5.	12.10	COMMITTEE UPDATES AND RECOMMENDATION	
		5.1 Update from People, Diversity and Community Committee	PDCC Chair
		5.2 Diversity & Inclusion Policy (v3) – Draft (via PDCC)	
		5.3 Remuneration Policy (incl Executive Remuneration Procedure and SEO & Banded Employee Remuneration Procedure) (via PDCC)	
		5.4 Annual Executive Remuneration Increase (via PDCC)	
6.	12.20	FOR NOTING	
		6.1 August 2022 Hardship Update	GMCC
		6.2 Gippsland Regional Water Alliance Update (Verbal)	GMCC
		6.3 Annual Social Procurement Case Study	GMCC
		6.4 COVID-19 Update (Verbal)	MD
7.	12.40	STANDING ITEMS	
		7.1 Government Correspondence	Chair
		7.1.1 Caretaker 2022 Guidance	
		7.2 Chair Update	
		7.3 Director Insight from External Meetings	
		7.4 Director Travel and Accommodation Expenses	
		7.5 Meeting Rating	
8.	12.50	IN CAMERA	
		8.1 Manager Once Removed meeting updates	Chair
9.	1.00	Meeting Close	

Next Meeting: 22 November 2022