

Board Meeting Agenda

Date:	22/11/2022	Time:	9.30am – 1.00pm
Location:	Westernport Water HQ Boardroom, 2-16 Boys Home Road, Newhaven		
Attendees:	Directors: Chair: Rueben Berg Directors: Annabelle Roxon (Deputy Chair), Leigh Berrell, Tanya Ha, Graham Hawke, Chris Newton, Joanne Pearson, Ishara Saldin Managing Director (MD), Dona Tantirimudalige		
	Other attendees (for non In Camera or where otherwise noted): General Manager Corporate & Customer (GMCC), Gareth Kennedy Acting General Manager Assets & Operations (GMAO), Chaminda Jayasena Executive Manager Finance (CFO), Kathy Hawke Executive Manager People & Culture (EMPCS), Emma Harry WHS Coordinator (WHSC), Kade Hammond (2.2) Climate Change & Environmental Advisor (CCEA), Meg Humphrys (2.6) Manager Customer Relations (MCR), Piertra Kitchen (3.1) Acting Manager Infrastructure & Planning (MIP), Holly Grand-Court (3.3) Senior Engineer (SE), Chris Coulthurst (3.3) Treasury Corporation of Victoria, Emma Lawson & Steve Bikakis (4.1 – Dial in 11.30) Corporation Secretary (CS/MSPG), Tim Scholtes		
Apology:	Nil		

No.	Time	Description	Presenter
1.	9.30	Welcome Acknowledgement of Country	Chair
		ADMINISTRATION 1.1. Attendance / Apologies 1.2. Conflicts of Interest / Register of Interest 1.3. Board & Committee Planning Calendar 2022 & 2023 1.4. Upcoming Community Engagement Opportunities 1.5. Matters Arising from Prior Board and Committee Meetings 1.6. Minutes of the 20 Sept Board Meeting - for approval 1.7. Minutes of the 19 Sept PDCC Meeting– for information	Chair
2.	9.45	PERFORMANCE	
		2.1 Safety Moment – Leigh Berrell	
		2.2 October 2022 WHS Report	EMPCS
		2.3 October 2022 Business Performance Report	GMCC



		2.4 October 2022 Finance Report	CFO
		2.5 Q1 CAPEX Program Update	GMAO
		2.6 Q1 Environment Performance Report	GMAO
3.	10.30	FOR DECISION	
		3.1 Customer Support Policy (V4) – Draft (Formerly the Hardship Policy)	GMCC
		3.2 Attachment of Official Seal Policy (V9) – Draft	GMCC
		3.3 Gate 4-San Remo Bridge Pipeline Tender Recommendation	GMAO
		3.4 Annual Committee Membership Review	GMCC
11.15		MORNING BREAK (10 MIN)	
4.	11.30	PRESENTATIONS AND DISCUSSIONS	
		4.1 TCV Economic Outlook (30min)	GMCC
		4.2 Board Education Session #15 – Water is Life Plan	GMCC
5.	12.10	COMMITTEE UPDATES AND RECOMMENDATION	
		5.1 Update from Audit & Risk Committee	ARC Chair
		5.2 Three Year Strategic Internal Audit Plan (via ARC)	
		5.3 Annual Internal Audit Charter Review (V7) – Draft (via ARC)	
6.	12.20	FOR NOTING	
		6.1 PS23 Approval and Attestation - Ratification	GMCC
		6.2 October Hardship Update	GMCC
		6.3 Q1 2022-23 PS1 Outcomes Report	GMCC
		6.4 Q1 2022-23 Contracts and Tenders Report	GMCC
		6.5 Performance Stewardship Update (Verbal)	MD
		6.6 COVID-19 Update (Verbal)	MD
7.	12.45	STANDING ITEMS	
		7.1 Government Correspondence	Chair
		7.2 Chair Update	
		7.3 Director Insight from External Meetings	
		7.4 Director Travel and Accommodation Expenses	
		7.5 Meeting Rating	
8.	12.55	IN CAMERA	
9.	1.00	Meeting Close	



WESTERNPORT OFFICIAL
WATER™

Bunurong Land Council Walking Tour

Location: Newhaven area

Time: 2.00pm – 3.30pm

Please ensure comfortable closed toe shoes are worn and that you bring a warm jacket. High-vis vests will be provided on the day.

Next Meeting: 13 December 2022