

Board Meeting Agenda

Date:	30/08/2022	Time:	9.30am – 1.00pm
Location:	Westernport Water HQ Boardroom, 2-16 Boys Home Road, Newhaven		
Attendees:	<p>Directors: Chair: Reuben Berg Directors: Annabelle Roxon (Deputy Chair), Leigh Berrell, Tanya Ha, Graham Hawke, Chris Newton, Joanne Pearson, Ishara Saldin Managing Director (MD), Dona Tantirimudalige</p> <p>Other attendees (for non In Camera or where otherwise noted): General Manager Corporate & Customer (GMCC), Gareth Kennedy General Manager Assets & Operations (GMAO), Paul Donohue Executive Manager, Finance (CFO), Kathy Hawke Executive Manager, People Culture & Safety (EMPCS), Emma Harry Manager Engineering & Construction (MEC), Chaminda Jayasena (2.5, 3.1) Climate Change & Environmental Advisor (CCEA), Meg Humphrys (2.6) Landell Consulting, David Hart (4.1 – dial in at 11am) Manager ICT (MICT), Sharon Green (4.1) PM Business System Improvement (PMBSI), Sadie Warkotsch (4.1) UR Advisory (URA), Tim White (4.2 – dial in at 11.30am) WHS Coordinator (WHSC), Kade Hammond (2.2) Corporation Secretary (CS/MSPG), Holly Grand-Court</p>		
Apology:	Nil		

No.	Time	Description	Presenter
1.	9.30	Welcome Acknowledgement of Country ADMINISTRATION 1.1. Attendance / Apologies 1.2. Conflicts of Interest / Register of Interest 1.3. Board & Committee Planning Calendar 2022 1.4. Upcoming Community Engagement Opportunities 1.5. Matters Arising from Prior Board and Committee Meetings 1.6. Minutes of the 21 June Board Meeting - for approval 1.7. Minutes of the 20 June ARC Meeting– for information	Chair Chair
2.	9.40	PERFORMANCE 2.1 Safety Moment – Joanne Pearson 2.2 July 2021-22 WHS Report	EMPCS

		2.3 LATE REPORT - EOFY 2021-22 Business Performance Report	GMCC CFO
		2.4 EOFY 2021-22 Finance Report	GMAO
		2.5 EOFY 2021-22 CAPEX Program Update	GMAO
		2.6 EOFY 2021-22 Environment Performance Report	
3.	10.30	FOR DECISION	
		3.1 LATE REPORT - Gate 4 – Stanley Road Roof Replacement	GMAO
	10.45	MORNING BREAK (15 MIN)	
4.	11.00	PRESENTATIONS AND DISCUSSIONS	
		4.1 Gate 6–BTP Post Implementation Review Presentation (30)	Landell
		4.2 PS23 Update & URA Gap Analysis (30min)	URA
		4.3 Board Education Session #13 – ICAM Processes (10min)	EMPCS
5.	12.10	COMMITTEE UPDATES AND RECOMMENDATION	
		5.1 Update from Audit and Risk Committee	ARC Chair
		5.2 Internal Audit Report - Social Engineering & Audit Program Update (via ARC)	
		5.3 Internal Audit Report – Tax Obligations Review (via ARC)	
		5.4 2021-22 Financial Management Compliance Framework (via ARC)	
		5.5 2021-22 Report of Operations & Financial Statements (via ARC)	
		5.6 2021-22 ARC Chair Report to the Board (via ARC)	
6.	12.30	FOR NOTING	
		6.1 Gate 6 – Phillip Island Water Security Strategy PIR	GMAO
		6.2 Gate 6 - Cowes WWTP Stage 2 Upgrade PIR	GMAO
		6.3 2021-22 PS1 Performance Update (Annual Watermark)	GMCC
		6.4 Q4 2021-22 Contracts and Tenders Report	GMCC
		6.5 July 2022 Customer Hardship Update	GMCC
		6.6 Annual Insurance Program - Ratification	GMCC
		6.7 COVID-19 (Verbal Update)	MD
7.	12.50	STANDING ITEMS	
		7.1 Government Correspondence	Chair
		7.1.1 DOH–Drinking Water Quality Annual Report Response	
		7.1.2 Minister – Corporate Plan 2022-23 Minister Response	
		7.2 Chair Update	



		7.3 Director Insight from External Meetings 7.4 Director Travel and Accommodation Expenses 7.5 Meeting Rating	
8.		IN CAMERA	
9.	1.00	Meeting Close	

Next Meeting: 20 September 2022