

# Commercial Rental Notification Form

## Owner and Property Details

Property owner: DOB:  
 Telephone: Mobile:  
 Property address:  
 Postal address:  
 Real estate agent:  
 Telephone:

## Renter Details

Surname: Given name:  
 Surname: Given name:  
 Trading name:  
 Authorised contact: DOB:  
 Telephone (BH): Mobile:  
 Postal address:  
 Email:  
 Date of occupancy:

### Owner and Renter Declaration

I,  
 as **owner** of the property, understand that under Section 274 of the *Water Act 1989*, Westernport Water will be forwarding the account to the renter on my behalf.

I am also aware that should my commercial renter not pay the account, as owner of the property I am liable for all charges.

The Renter is responsible for: *(tick appropriate box)*

Usage Charges Only

Fixed and Usage Charges

I,  
 as **renter** of the property, agree to the owner receiving a copy of all notices issued for the duration of the rental.

Owner signature: Date:

Renter signature: Date:

**Privacy Statement:** Westernport Water will keep personal details provided strictly confidential and will only be used to establish and maintain your account. The information will also be used for billing and other administrative purposes.  
[www.westernportwater.com.au/contact-us/privacy/](http://www.westernportwater.com.au/contact-us/privacy/)



**Please read all information and declarations carefully before you complete and submit this form:**

Email completed PDF form to: [westport@westernportwater.com.au](mailto:westport@westernportwater.com.au)

Mail your printed form to: 2 Boys Home Road, Newhaven 3925, Victoria, Australia