

Board Meeting Agenda

Date:	21/09/2021	Time:	12.30pm-5.00pm
Location:	MS Teams Meeting		
	Directors: Chair: Phil Clark Directors: Rueben Berg (Deputy Chair), Leigh Berrell, Tanya Ha, Chris Newton, Joanne Pearson, Annabelle Roxon, Yvonne Dickson Managing Director (MD): Dona Tantirimudalige		
Attendees:	Other attendees (for non In Camera or where otherwise noted): General Manager Corporate & People (GMCP), Lisa Caldwell General Manager Assets & Operations (GMAO), Paul Donohue General Manager Customer & Community (GMCC), Gareth Kennedy Manager People & Culture (MPC), Emma Harry (2.2, 4.1) Manager Finance (CFO), Kathy Hawke (2.4, 3.1, 3.4) Manager Engineering & Construction (MEC), Chaminda Jayasena (3.1, 3.2) Corporation Secretary (CS/MSPG), Holly Grand-Court		
Apology:	Nil		

No.	Time	Description	Presenter
1.	12.30	Welcome Acknowledgement of Country ADMINISTRATION 1.1. Attendance / Apologies 1.2. Conflicts of Interest / Register of Interest 1.3. Board & Committee Planning Calendar 2021 1.4. Upcoming Community Engagement Opportunities 1.5. Matters Arising from Prior Board and Committee Meetings 1.6. Minutes of the 24 August Board Meeting—for approval 1.7. Minutes of the 24 August ARC Meeting—for Information	Chair
2.	12.40	PERFORMANCE 2.1 Safety Moment – Lisa Caldwell 2.2 August 2021 WHS Report 2.3 August 2021 Business Performance Report 2.4 August 2021 Finance Report	GMCP GMCP GMCP
3.	1.10	FOR DECISION 3.1 Capital Program and PS1 Reconciliation	GMAO

		3.2 Gate 4 – San Remo Basin to Cowes 648 Pipeline Renewal	GMAO
		3.3 2021-24 Social Procurement Strategy – Draft	GMCP
		3.4 Corporate Purchasing Card Policy (V8) – Draft	GMCP
4.	2.45	PRESENTATIONS AND DISCUSSIONS	
		4.1 Board Education Session – Gender Equality Act Requirements	GMCP
3.15 AFTERNOON BREAK (15 MIN)			
5.	3.30	COMMITTEE UPDATES AND RECOMMENDATION	
		5.1 Update from People, Diversity & Community Committee	PDCC Chair
		5.2 Executive Performance Recommendations (via PDCC)	
		5.3 Remuneration Policy (V4), Executive Remuneration Procedure (V4) and SEO and Banded Employee Remuneration Procedure (V3) – Draft (via PDCC)	
		5.4 Recruitment & Selection Policy (V3) – Draft (via PDCC)	
		5.5 Diversity & Inclusion Policy (V2) – Draft (via PDCC)	
		5.6 Hardship Policy (V3) – Draft (via PDCC)	
6.	3.40	FOR NOTING	
		6.1 Power Outage and Liner Incident Debriefs	GMAO
		6.2 August 2021 PS23 Update	GMCC
		6.3 August 2021 Customer Hardship Update	GMCC
		6.4 Business Transformation Project (Verbal Update)	GMCC
		6.5 COVID-19 (Verbal Update)	MD
7.	4.10	STANDING ITEMS	
		7.1 Government Correspondence	
		7.1.1 Safe Drinking Water Risk Management Plan Audit Outcome Report	GMAO
		7.2 Chair Update	Chair
		7.3 Director Insight from External Meetings	
		7.4 Director Travel and Accommodation Expenses	
		7.5 Meeting Rating	
8.	4.20	IN CAMERA	
		– In camera regarding employee matter	
		– MD reflections on first three weeks	
9.	5.00	Meeting Close	



Next Meeting: 16 November 2021