

# Board Meeting Agenda

<b>Date:</b>	22/06/2021	<b>Time:</b>	1.00pm-4.30pm
<b>Location:</b>	Boardroom, Newhaven HQ		
<b>Directors:</b>	Chair: Phil Clark Directors: Rueben Berg (Deputy Chair), Leigh Berrell, Tanya Ha, Chris Newton, Joanne Pearson, Annabelle Roxon, Yvonne Dickson Managing Director: Peter Quigley		
<b>Attendees:</b>	<b>Other attendees (for non In Camera or where otherwise noted):</b> General Manager Corporate & People (GMCP), Lisa Caldwell General Manager Assets & Operations (GMAO), Paul Donohue General Manager Customer & Community (GMCC), Gareth Kennedy Manager People & Culture (MPC), Emma Harry (2.2) Manager Finance (CFO), Kathy Hawke (2.4, 4.1) Manager Engineering & Construction (MEC), Chaminda Jayasena (3.4) Corporation Secretary (CS/MSPG), Holly Grand-Court		
<b>Apology:</b>	Nil		

No.	Time	Description	Presenter
1.	1.00	Welcome Acknowledgement of Country <b>ADMINISTRATION</b> 1.1. Attendance / Apologies 1.2. Conflicts of Interest / Register of Interest 1.3. Board & Committee Planning Calendar 2021 1.4. Upcoming Community Engagement Opportunities 1.5. Matters Arising from Prior Board and Committee Meetings 1.6. Minutes of the 18 May Board Meeting—for approval 1.7. Minutes of the 18 May ARC Meeting—for Information	Chair
2.	1.10	<b>PERFORMANCE</b> 2.1 Safety Moment – Gareth Kennedy 2.2 May 2021 WHS Report 2.3 May 2021 Business Performance Report 2.4 May 2021 Finance Report	GMCP GMCP GMCP

3.	1.40	<b>FOR DECISION</b> <b>3</b> 3.1 Business Transformation Project Recommendation 3.2 Annual Tariff Approval (2021-22 Regulated and Non Regulated Tariffs) – LATE REPORT 3.3 Board and Committee Performance Review Plan 3.4 GATE 4 - San Remo Basin Renewal	GMCC GMCC GMCP GMAO
4.	3.00	<b>PRESENTATIONS AND DISCUSSIONS</b> 4.1 Board Education Session – Ministerial Directions and Regulatory Change 4.2 Summer Water Quality Event	GMCP GMAO
5.	3.30	<b>COMMITTEE UPDATES AND RECOMMENDATION</b> 5.1 Update from Audit and Risk Committee 5.2 Annual Provision of Doubtful Debt (via ARC) 5.3 Annual Review of Asset Values (via ARC) 5.4 Annual Report Materiality (via ARC) 5.5 Annual Internal Audit Plan 2021-22 (via ARC) 5.6 Compliance Management Framework (V2) - Draft (via ARC) 5.7 Conflict of Interest Policy (V5) - Draft (via ARC) 5.8 Board & Committee Charter (V2) – Draft (via ARC) 5.9 Annual DHHA Concessions Audit Report (via ARC)	GMCP GMCP GMCP GMCP GMCP GMCP GMCP GMCC
6.	4.00	<b>FOR NOTING</b> 6.1 May 2021 Customer Hardship Update 6.2 Annual Statement of Obligations Report 6.3 Power Outage Incident (Verbal Update) 6.4 San Remo Basin Storm Damage Incident (Verbal Update) 6.5 COVID-19 (Verbal Update)	GMCC GMCP GMAO GMAO MD
7.	4.20	<b>STANDING ITEMS</b> 7.1 Government Correspondence <ul style="list-style-type: none"> <li>• DELWP, New Commonwealth requirements on foreign arrangements</li> <li>• DELWP, Procurement Models Review</li> <li>• DELWP, Message from the Secretary IDAHOBIT</li> <li>• DELWP, Forthcoming Victorian Budget Measures</li> </ul>	Chair

		<ul style="list-style-type: none"> <li>• DELWP, Annual Attestation Template for 2020-21</li> <li>• DOH VIRT Remuneration Adjustment</li> </ul>	
		7.2 Chair Update	
		7.3 Director Insight from External Meetings	
		7.4 Director Travel and Accommodation Expenses	
		7.5 Meeting Rating	
8.		<b>IN CAMERA</b>	
9.	4.30	<b>Meeting Close</b>	

Next Meeting: 24 August 2021