

Westernport Water

Board Meeting Overview

23 February 2021, 11.55am Level 14, 333 Collins Street Melbourne
(Vault 1)

Present:

Chair: Phil Clark

Directors: Leigh Berrell, Tanya Ha, Chris Newton, Joanne Pearson, Annabelle Roxon

Managing Director: Peter Quigley

Also in attendance:

General Manager Corporate & People (GMCP) Lisa Caldwell

General Manager Assets & Operations (GMAO) Paul Donohue

General Manager Customer & Community (GMCC) Gareth Kennedy

Manager People & Culture (MPC) Emma Harry (2.2, 6.3 – Dial in)

Manager Finance (CFO) Kathy Hawke (2.4, 4.1, 4.2)

Manager Engineering & Construction (MEC), Chaminda Jayasena (3.1)

Senior Engineer (SE), Chris Coulthurst (3.1)

Essential Services Commission, Chairperson – Kat Symons and Executive Director Price

Monitoring and Regulation, Marcus Crudden (4.1)

Corporation Secretary (CS/MSPG), Holly Grand-Court

Director Apologies:

Yvonne Dickson, Rueben Berg

BOARD ACTIONS

The Board resolved to:

- Adopt the Minutes of the 15 December 2020 Board Meeting
- Approve the Gate 4 – CWWTP Stage 2 Tender Recommendation Report
- Adopt the Board and Committee Charter (V1)
- Adopt the Dispute Resolution (Board) Policy (V2)

- Approve the sign and seal of the Corporation Official Seal of Easement Creation Agreement
- Adopt the Finance Policy & Procedure Manual (V5)
- Adopt the Procurement Policy (V13)
- Adopt the Delegations Manual February 2021
- Approve the sign and seal of the Corporation Official Seal of the Delegations Manual
- Adopt the Crisis Emergency Management Plan (V3)
- Adopt the Business Continuity Plan (V3)
- Approve a one year contract extension for the Internal Audit Contract
- Approve the signing of the ESC Regulatory Accounts – Director Responsibility Statement

The Board noted the:

- Register Of Interests & Conflicts Of Interest
- Board & Committee Planning Calendar 2020-21
- Matters Arising
- Minutes from the 15 December 2020 SSIC Meeting
- Safety Moment
- January 2021 WHS Report
- January 2021 Business Performance Report
- January 2021 Finance Report
- 2019-20 ESC Water Performance Report
- 2019-20 Environmental Performance Report
- Q2 2020-21 Quarterly ECS Outcomes report
- The creation of an easement in San Remo
- The PS23 PREMO Model presentations from the Essential Services Commission
- The Impact Analysis on COVID-19 Open Expenditure
- PEER Policy Update
- January 2021 Monthly Customer Hardship update
- Business Transformation Project update
- February 2021 COVID-19 Update
- Gas Business Expression of Interest release to market
- Q2 2020-21 Contracts and Tenders Report
- Annual Policy and Strategy Review Program
- Government Correspondence from the Essential Services Commission – 2023 Water Price Review Meeting with your Board
- Government Correspondence from the Department of Health and Human Services – Obligations under the Safe Drinking Water Act 2003 Forum Invitation
- Government Correspondence from Vic Water – Proposed response to Department of Health and Human Services correspondence

- Government Correspondence from the Department of Environment, Land Water and Planning (DELWP) for Information for Applicants – Victorian Water Corporation Board Directors.
- Government Correspondence from the Department of Environment, Land Water and Planning (DELWP) for Integration of the Port Phillip and Western Port Catchment Management Authority into the Melbourne Water Corporation effective 1 January 2022.
- Chair Update
- Director Insight From External Meetings
- Monthly Director Travel / Accommodation Expenses – Nil to Report

Board meeting closed at 4.20pm

NEXT MEETING: 20 April 2021