

# Westernport Water

## Board Meeting Overview

15 September 1.03pm via Video Conference

**Present:**

Chair: Phil Clark

Directors: Rueben Berg (Deputy Chair), Leigh Berrell, Yvonne Dickson, Tanya Ha, Joanne Pearson, Annabelle Roxon, Chris Newton

Managing Director: Peter Quigley (MD)

**Also in attendance:**

General Manager Corporate & People (GMCP) Lisa Caldwell

General Manager Assets & Operations (GMAO) Paul Donohue

General Manager Customer & Community (GMCC) Gareth Kennedy

Manager Strategy, Performance & Governance (MSPG) Holly Grand-Court

Manager People & Culture (MPC) Emma Harry (2.2)

Manager Finance (CFO) Kathy Hawke (2.4, 3.1, 3.2, 3.3, 6.1)

Manager Engineering & Construction (MEC) Chaminda Jayasena (5.3)

Governance & Risk Coordinator (GRC) Tim Scholtes (3.2)

VAGO Auditors - Crowe Australia, Gordon Robertson & Jon Wallace (6.1)

**Director Apologies:**

Nil

### BOARD ACTIONS

The Board resolved to:

- Adopt the Minutes of the 25 August 2020 Board Meeting
- Approve the Annual Report of Operations and Financial Statements 2019-20
- Adopt the 2019-20 Annual Financial Statements and Performance Report
- Approve the Board Chair, Managing Director and Chief Financial Officer to sign the Certification of the Performance Report and Statutory Certification covering the 2019-20 Annual Financial Statements and Performance Report for inclusion in the Annual Report **2019-20**

- Approved the Board Chair and the Managing Director be authorised to sign the Financial Management Compliance Attestation Statement to be included in the 2019-20 Annual Report.
- Approved the Financial Management Compliance report for submission to DELWP
- Approved the Corporate Purchasing Card Policy (v7)
- Approved the 2020-21 Social Procurement Strategy
- Approved the Community Engagement Strategy 2020-23
- Approved the Innovate RAP for submission to Reconciliation Australia

The Board noted the:

- Register Of Interests & Conflicts Of Interest
- Board & Committee Planning Calendar
- Matters Arising
- Safety Moment
- August 2020 WHS Report
- August 2020 Business Performance Report
- August 2020 Finance Report
- Westernport Water complied with the applicable Standing Directions of the Minister for Finance under the Financial Management Act 1994 and Instructions in the 2019-20 financial year.
- Endorsed the 2019-20 Performance Bonus for the Managing Director
- Noted the 2019-20 Performance Bonuses for other employees
- Endorsed the Innovate RAP 2020-22
- Monthly Hardship update
- Business Transformation Project update
- Project Review of the Emissions Reduction Pledge Stage 1 Project
- VAGO Audit Program and its findings
- Bass Coast Shire Council update
- August 2020 COVID-19 update
- Government Correspondence from the Minister for Water acknowledging the Board Performance Assessment Submission
- Gippsland Sustainable Strategic Directions Project
- Chair Update – prior meeting competing environmental objectives for some programmes
- Director Insight From External Meetings – Vic Water conference
- Monthly Director Travel / Accommodation Expenses – July
- In Camera session with Crowe Australia auditors

Board meeting closed at 4.39pm

**NEXT MEETING:** 20 October 2020