

Board Meeting Agenda

Date:	15/09/2020	Time:	12.30pm-4.30pm
Location:	MS Teams Meeting		
Attendees:	<p>Directors: Chair: Phil Clark Directors: Rueben Berg (Deputy Chair), Leigh Berrell, Yvonne Dickson, Tanya Ha, Chris Newton, Joanne Pearson, Annabelle Roxon Managing Director: Peter Quigley</p> <p>Other attendees (for non In Camera or where otherwise noted): General Manager Corporate & People (GMCP), Lisa Caldwell General Manager Assets & Operations (GMAO), Paul Donohue General Manager Customer & Community (GMCC), Gareth Kennedy Manager Strategy, Performance & Governance (MSPG), Holly Grand-Court Manager People & Culture (MPC), Emma Harry (2.2) Manager Finance (CFO), Kathy Hawke (2.4, 3.1, 3.2, 3.3, 6.1) Manager Engineering & Construction (MEC), Chaminda Jayasena (5.3) VAGO Auditors - Crowe Australia, Gordon Robertson & Jon Wallace (6.1) Governance & Risk Coordinator (GRC), Tim Scholtes (3.2)</p>		
Apology:	Nil		

No.	Time	Description	Presenter
1.	12.30	Welcome & Acknowledgement of Country ADMINISTRATION 1.1. Attendance / Apologies 1.2. Conflicts of Interest / Register of Interest 1.3. Board & Committee Planning Calendar 2020-2021 1.4. Minutes of the 25 August 2020 Board Meeting 1.5. Matters Arising from Prior Board and Committee Meetings	Chair
2.	12.45	PERFORMANCE 2.1. Safety Moment – Rueben Berg 2.2. August 2020 WHS Report 2.3. August 2020 Business Performance Report 2.4. August 2020 Finance Report	GMCP GMCP GMCP



3.	1.15	FOR DECISION 3.1. Annual Report of Operations and Financial Statements 3.2. Financial Management Compliance Framework Attestation 3.3. Purchasing Card Policy (v7) 3.4. 2020-21 Social Procurement Strategy	GMCC GMCP GMCP GMCP
4.	2.00	COMMITTEE UPDATES AND RECOMMENDATIONS 4.1. Update from People, Diversity and Community Committee 4.2. Executive Performance & Bonus Recommendations (via PDCC) 4.3. Remuneration Policy (V3), Executive Remuneration Procedure (V3) and SEO and Banded Employee Remuneration Procedure (V2) (via PDCC) 4.4. 2020-23 Community Engagement Strategy (via PDCC) 4.5. 2020-22 'Innovate' Reconciliation Action Plan (via PDCC)	GMCP GMCP GMCC GMCC
5.	2.30	FOR NOTING NEW MATTERS 5.1. August 2020 Hardship Update 5.2. Business Transformation Project Update 5.3. Emissions Reduction Pledge Stage 1 - Gate 6 - Post Project Implementation Review	GMCC GMCC GMAO
6.	3.15	PRESENTATIONS AND DISCUSSIONS 6.1. EOFY VAGO Auditor Presentation	Crowe
7.	4.00	STANDING ITEMS 7.1. August 2020 COVID-19 Update 7.2. Government Correspondence 7.3. Chair Update 7.4. Director Insight from External Meetings 7.5. Director Travel and Accommodation Expenses 7.6. Meeting Rating	MD GMCP Chair
8.	4.15	IN CAMERA 8.1. Nil Advised	
	4.30	Meeting Close	



Next Meeting: 20 October 2020