

Westernport Water

Board Meeting Overview

25 August 1.33pm via Video Conference

Present:

Chair: Phil Clark

Directors: Rueben Berg (Deputy Chair), Leigh Berrell, Yvonne Dickson, Tanya Ha, Chris Newton, Joanne Pearson, Annabelle Roxon

Managing Director: Peter Quigley (MD)

Also in attendance:

General Manager Corporate & People (GMCP) Lisa Caldwell

General Manager Assets & Operations (GMAO) Paul Donohue

General Manager Customer & Community (GMCC) Gareth Kennedy

Manager Finance (CFO) Kathy Hawke (2.4)

Manager People & Culture (MPC) Emma Harry (2.2, 3.1)

Manager Environment & Product Quality (MEPQ) Jake Weir (5.6)

Waste Water & Sustainability Officer (WWSO) Meg Humphries (5.6)

Governance & Risk Coordinator (GRC) Tim Scholtes

Manager Strategy, Performance & Governance (MSPG) Holly Grand-Court

Director Apologies:

Nil

BOARD ACTIONS

The Board resolved to:

- Adopt the Minutes of the 23 June 2020 Board Meeting
- Approve the Board Charter (v7) review deferral to December 2020 meeting
- Approve the San Remo Basin Liner Cover Renewal - Preferred Base Option of the Business Case (Gate 2)
- Approve the Draft Implementation Plan arising from the 2019-20 Board and Committee Performance Review

- Approve the Draft Letter to the Minister for Water to be circulated out of session for Board Directors to sign for the Board and Committee Performance Review
- Approve the updated BTP program schedule
- Adopt the Delegations Manual – August 2020

The Board noted the:

- Register Of Interests & Conflicts Of Interest
- Board & Committee Planning Calendar
- Matters Arising
- Safety Moment
- June 2020 WHS Report
- 2019-20 WHS Performance Highlights Report
- 2019-20 EOFY Business Performance Report
- 2019-20 Finance Report including CAPEX program
- Results and scores for the Organisational KPIs
- Provided a score for overall business performance
- Provided direction on scoring the People Matter Survey items in the Organisational KPIs.
- Business Transformation Project Update
- Annual report of the Audit and Risk Committee Chair
- Annual Report of Operations key dates for the 2019-20 reporting period and provided feedback on the Report of Operations
- Current ARC Charter (v9) and approved the deferral of its review (v10) to the December 2020 meeting
- Monthly Hardship Update
- Gippsland Regional Water Alliance update
- Annual PS1 Performance against customer outcomes for 2019-20
- Annual Statement of Obligations
- Ratified the circular resolution of the Board for the 2020-21 Insurance Renewal
- Wet weather discharge at KRWWTP
- COVID-19 update presentation
- Q4 2019-20 Contracts and Tender Report
- Government Correspondence from the Treasurer of Victoria Minister for Economic Development and Minister for Industrial Relations acknowledging Corporate Plan Submission
- Government Correspondence from the Minister for Water acknowledging Corporate Plan Submission
- Chair Update – MD performance appraisal discussion
- Director Insight From External Meetings – Nil
- Monthly Director Travel / Accommodation Expenses – Nil

Board meeting closed at 5.45pm

NEXT MEETING: 15 September 2020