

Board Meeting Agenda

Date:	25/08/2020	Time:	1.30pm-5.00pm
Location:	MS Teams Meeting		
Directors:	Chair: Phil Clark Directors: Rueben Berg (Deputy Chair), Leigh Berrell, Yvonne Dickson, Tanya Ha, Chris Newton, Joanne Pearson, Annabelle Roxon Managing Director: Peter Quigley		
Attendees:	Other attendees (for non In Camera or where otherwise noted): General Manager Corporate & People (GMCP), Lisa Caldwell General Manager Assets & Operations (GMAO), Paul Donohue General Manager Customer & Community (GMCC), Gareth Kennedy Manager Finance (CFO), Kathy Hawke (2.4) Manager People & Culture (MPC), Emma Harry (2.2, 3.1) Manager Environment & Product Quality (MEPQ), Jake Weir (5.6) Waste Water & Sustainability Officer (WWSO), Meg Humphries (5.6) Governance & Risk Coordinator (GRC), Tim Scholtes		
Apology:	Nil		

No.	Time	Description	Presenter
1.	1.30	Welcome & Acknowledgement of Country ADMINISTRATION 1.1. Attendance / Apologies 1.2. Conflicts of Interest / Register of Interest 1.3. Board & Committee Planning Calendar 2020 1.4. Minutes of the 23 June 2020 Board Meeting 1.5. Matters Arising from Prior Board and Committee Meetings	Chair
2.	1.40	PERFORMANCE 2.1. Safety Moment – Director Ha 2.2. Annual 2019-20 WHS Report & July 2020 WHS Report 2.3. 2019-20 EOFY Business Performance Report 2.4. 2019-20 EOFY Finance Report incl. CAPEX Program	GMCP GMCP GMCP
3.	2.00	FOR DECISION 3.1. Organisational KPI's / Overall Business Performance Score 3.2. Board Charter (v7) Review Deferral	GMCP GMCP

		3.3 Gate 2 – San Remo Basin Liner Cover Renewal Business Case 3.4 Board and Committee Performance Review – Draft Implementation Plan 3.5 Business Transformation Project Update	GMAO GMCP GMCC
4.	3.00	COMMITTEE UPDATES AND RECOMMENDATIONS 4.1. Update from Audit and Risk Committee 4.2. Annual ARC Chair Report to the Board 4.3. Annual Report of Operations (via ARC) 4.4. ARC Charter (v10) Review Deferral (via ARC) 4.5. Delegations Manual Update (via ARC)	 ARC Chair ARC Chair GMCC GMCP GMCP
5.	3.30	FOR NOTING NEW MATTERS 5.1. Monthly Hardship Update 5.2. Gippsland Regional Water Alliance Update 5.3. Annual PS1 Performance Update 5.4. Annual Statement of Obligations – Assurances and Tabling Requirements 5.5. Annual Insurance Program Renewal – Ratification 5.6. Wet Weather Discharge at KRWWTP	 GMCC GMCC GMCC GMCP GMCP GMAO
6.	4.15	PRESENTATIONS AND DISCUSSIONS 6.1. COVID-19 Update	 MD
7.	4.30	STANDING ITEMS 7.1. Q4 2019-20 Contracts and Tender Report 7.2. Government Correspondence 7.3. Chair Update 7.4. Director Insight from External Meetings 7.5. Director Travel and Accommodation Expenses 7.6. Meeting Rating	GMCP Chair
8.	4.45	IN CAMERA 8.1. Nil Advised	
	5.00	Meeting Close	

Next Meeting: 15 September 2020