

Board Meeting Agenda

Date:	19/11/2019	Time:	1.00pm – 5.00pm
Location:	Westernport Water Board Room		
Attendees:	Directors Executive Team Manager Finance (CFO), Kathy Hawke (2.4) Manager Strategy, Performance & Governance (MSPG), Portia Branton		
Apology:	Nil		

Lunch will be held between 12.00pm and 1.00pm.

No.	Time	Description	Presenter
1.	1.00	Welcome & Acknowledgement of Country ADMINISTRATION 1.1. Attendance / Apologies 1.2. Conflicts of Interest / Register of Interest 1.3. Board & Committee Planning Calendar 2019 & 2020 1.4. Minutes of the 17 September 2019 Meeting 1.5. Matters Arising from Prior Board and Committee Meetings	Chair
2.	1.15	PERFORMANCE 2.1. Safety Moment – Peter Quigley, Managing Director 2.2. October 2019 WHS Report 2.3. October 2019 Business Performance Report 2.4. October 2019 Finance Report 2.5. Q1 2019-20 Quarterly ESC Outcomes Report	GMCP GMCP GMCP GMCC
3.	2.00	DECISION / FROM COMMITTEES 3.1. Update from Audit and Risk Committee 3.2. Attachment of Official Seal Policy (v8) (via ARC) 3.3. Public Interest Disclosures Policy (v8) (via ARC) 3.4. Sponsorship and Donation Policy (v3) (via ARC) 3.5. Privacy & Data Protection Policy (v4) (via ARC) 3.6. Information Security Policy (v4) (via ARC) 3.7. Records Management Policy (v3) (via ARC) 3.8. Personal Privacy Charter (v2) (via ARC) 3.9. 2018-19 Essential Services Commission Regulatory Audit	GMCP GMCP GMCP GMCC GMCP GMCP GMCP GMCP



		Report (via ARC)	
4.	2.30	PRESENTATIONS AND DISCUSSIONS 4.1. 2020 Board Calendar and Committee Structure & Roles (Discussion)	Chair
5.	3.00	FOR NOTING NEW MATTERS 5.1. Business Transformation Project Update 5.2. San Remo Basin Update 5.3. Cowes Wastewater Treatment Plant Land Purchase Update (verbal update) 5.4. Executive Bonus Adjustment 5.5. Sustainable Strategic Directions (Discussion) STANDING ITEMS 5.6. Government Correspondence 5.7. Chair Update 5.8. Director Insight from External Meetings 5.9. Director Travel and Accommodation Expenses 5.10. Meeting Rating	GMCC GMAO GMAO GMCP MD/Chair
6.	4.45	IN CAMERA 6.1. In camera	
	5.00	Meeting Close	

Next Meeting: 10 December 2019