

# Board Meeting Agenda

<b>Date:</b>	25/06/2019	<b>Time:</b>	1.00pm – 5.00pm
<b>Location:</b>	Westernport Water Board Room		
<b>Attendees:</b>	Directors Executive Team Chief Financial Officer (CFO) Kathy Hawke (4.4-4.7) Manager People & Culture (MPC) Emma Harry (3.2) Manager Engineering & Construction (MEC) Chaminda Jayasena (4.8, 6.2) Network Operations & Maintenance Coordinator (NOMC) Jake Weir (4.8) Water Quality & Sustainability Officer (WQSO) Susan O’Sullivan (5.1) Manager Asset Strategy, Planning & Performance (MASPP) Surane Gunasekera (5.2)		
<b>Apology:</b>	Nil		

Lunch will be held between 12.00pm and 1.00pm.

No.	Time	Description	Presenter
1.	1.00	Welcome & Acknowledgement of Country	Chair
		<b>In Camera</b>	
	1.45	1.1 In Camera Session - Directors	Chair
2.	1.50	<b>ADMINISTRATION</b> 2.1. Attendance / Apologies 2.2. Conflicts of Interest / Register of Interest 2.3. Board & Committee Planning Calendar 2.4. Minutes of the 21 May 2019 Meeting 2.5. Matters Arising from Prior Board and Committee Meetings	Chair
3.	2.00	<b>PERFORMANCE</b> 3.1. Safety Moment – Dr. Emma Connell, Director 3.2. May 2019 Workplace Health and Safety Report & Status Update 3.3. May 2019 Business Performance Report 3.4. May 2019 Finance Report	GMCP GMCP GMCP
4.	2.30	<b>DECISION / RECOMMENDATION TO BOARD</b> 4.1. Update from Audit and Risk Committee 4.2. Delegations Manual - June 2019 (via ARC)	GMCP

		<b>4.3.</b> Procurement Policy (v12) (via ARC) <b>4.4.</b> Annual Provision of Doubtful Debt (via ARC) <b>4.5.</b> Annual Review of Asset Values (via ARC) <b>4.6.</b> Annual Report of Materiality (via ARC) <b>4.7.</b> Cash Management & Treasury Policy (v3) (via ARC) <b>4.8.</b> Gate 4 – Tender Assessment Report – Provision of Plant, Equipment, Labour, Materials for Maintenance Services, Minor Capital Works and Property Service Connections. <b>4.9.</b> Audit & Risk Committee Performance Review (via ARC) <b>4.10.</b> Victorian Government’s Public Entity Executive Remuneration Annual Adjustment <b>4.11.</b> King Road Land Purchase - Ratification	GMCP GMCP GMCP GMCP GMCP GMAO  GMCP GMCP GMAO
5.	3.30	<b>PRESENTATIONS AND DISCUSSIONS</b> <b>5.1.</b> Water Resilience Planning <b>5.2.</b> Cowes Wastewater Treatment Plant Stage 2 Upgrade <b>5.3.</b> CWWTP Land Purchase Business Case	GMAO GMAO GMAO
6.	4.00	<b>FOR NOTING</b> <b>NEW MATTERS</b> <b>6.1.</b> Annual Statement of Obligations Report <b>6.2.</b> CAPEX Program Update <b>6.3.</b> Reconciliation Action Plan – Close Out <b>6.4.</b> BTP Update <b>6.5.</b> ICAM Investigation  <b>STANDING ITEMS</b> <b>6.6.</b> Government Correspondence <b>6.7.</b> Chair Update <b>6.8.</b> Director Insight from External Meetings <b>6.9.</b> Director Travel and Accommodation Expenses <b>6.10.</b> Meeting Rating	GMCP GMAO GMCC GMCC GMAO  GMAO
	5.00	<b>Meeting Close</b>	

Next Meeting: 27 August 2019