

Board Meeting Agenda

Date:	27/08/2019	Time:	1.00pm – 5.00pm
Location:	Westernport Water Board Room		
Attendees:	Directors, Executive Team, Chief Financial Officer, Manager People & Culture, Manager Operations & Maintenance, Manager Asset Strategy, Planning & Performance, Manager Engineering & Construction, Senior Engineer – Engineering & Construction, Acting Manager Strategy, Performance & Governance		
Apology:	Nil		

Lunch will be held between 12.00pm and 1.00pm.

No.	Time	Description	Presenter
1.	1.00	Welcome & Acknowledgement of Country ADMINISTRATION 1.1. Attendance / Apologies 1.2. Conflicts of Interest / Register of Interest 1.3. Board & Committee Planning Calendar 1.4. Minutes of the 25 June 2019 Meeting 1.5. Matters Arising from Prior Board and Committee Meetings	Chair
2.	1.15	PERFORMANCE 2.1. Safety Moment – Paul Donohue, General Manager Assets & Operations 2.2. Annual 2018-19 WHS Report & July 2019 WHS Report 2.3. Workplace Health and Safety Improvement Plan Update 2.4. 2018-19 EOFY Business Performance Report 2.5. 2018-19 EOFY Finance Report incl. CAPEX Program Update	GMAO GMCP GMCP GMCP GMCP
3.	2.00	DECISION / FROM COMMITTEES 3.1. Update from Audit and Risk Committee 3.2. Annual ARC Chair Report to the Board 3.3. Annual Report of Operations & Financial Statements (via ARC) 3.4. Financial Management Compliance Framework & Treasury Compliance Attestation (via ARC)	GMCC GMCP GMCP

		<ul style="list-style-type: none"> 3.5. Gifts, Benefits & Hospitality Policy (v11) (via ARC) 3.6. Central Banking System Overdraft Facility (via ARC) 3.7. Organisational KPI's / Overall Business Performance Score 3.8. Annual Insurance Program Renewal – Ratification 3.9. Cash Management Treasury & Investment Policy (v4) – DTF Updates (via ARC) 3.10. Corporate Purchasing Card Policy (v6) (via ARC) 3.11. Gate 2: Business Case - Cowes Wastewater Treatment Plant Stage 2 Upgrade 3.12. Gate 4: Tender Assessment Report - Phillip Island Water Supply Security Project 3.13. Gate 2: Business Case – Cowes Wastewater Treatment Plant Land Purchase – Business Plan 	<ul style="list-style-type: none"> GMCP GMCP GMCP GMCP GMCP GMCP GMAO GMAO GMAO
4.		PRESENTATIONS AND DISCUSSIONS 4.1. Nil	
5.	3.15	FOR NOTING NEW MATTERS <ul style="list-style-type: none"> 5.1. Business Transformation Project Update 5.2. Gippsland Regional Water Alliance Update 5.3. Annual PS1 Performance Update 5.4. Draft 2019-20 Social and Sustainable Procurement Strategy 5.5. Post Implementation Review – DIFI Project STANDING ITEMS <ul style="list-style-type: none"> 5.6. Q4 2018-19 Contracts & Tenders Report 5.7. Government Correspondence 5.8. Chair Update 5.9. Director Insight from External Meetings 5.10. Director Travel and Accommodation Expenses 5.11. Meeting Rating 	<ul style="list-style-type: none"> GMCC GMCC GMCC GMCP GMAO GMCP
6.		IN CAMERA 6.1 Nil advised	
	5.00	Meeting Close	

Next Meeting: 17 September 2019