

**BOARD MEETING AGENDA**

Tuesday 17 November 2015

1.00 pm – 4.30 pm

Venue: Newhaven

<b>1</b>	<b>PRESENT / APOLOGIES</b>
<b>2</b>	<b>REGISTER OF INTERESTS AND CONFLICT OF INTERESTS</b>
<b>3</b>	<b>BOARD IN-CAMERA DISCUSSION</b>
	3.1 Board & Committee staff support & communication protocols
<b>4</b>	<b>MATTERS ARISING</b>
	4.1 Matters Arising - Board 4.2 Draft Board Business Planner
<b>5</b>	<b>STRATEGIC MATTERS / DISCUSSION</b>
	5.1 Water Management – <i>presentation</i>
<b>6</b>	<b>MATTERS FOR DECISION</b>
	6.1 Board meeting minutes 16 October 2015 6.2 Seal Register – <i>New Director Deeds of Access</i> 6.3 Financial Reports – October 2015 6.3.1 Operating Statement 6.3.2 Balance Sheet & Key Performance Indicators 6.3.3 Cash Flow Statement 6.3.4 Debtor Analysis 6.3.5 Capital Expenditure
<b>7</b>	<b>MANAGING DIRECTOR REPORT – <i>commercial in confidence</i></b>
	7.1 Key Matters 7.1.1 IT Provider (Civica), contract status / update 7.1.2 Asset Management System review 7.1.3 IT Governance 7.1.4 Internal Audit – outstanding actions 7.1.5 Key events / stakeholder relationship activities 7.2 Operational Update 7.2.1 Operational Update report 7.2.2 Operational Performance Indicators 7.3 Exception Report – October 2015
<b>8</b>	<b>MATTERS FOR NOTING OR ACTION</b>
	8.1 Board Committee outcomes 8.1.1 Customer Consultative Panel meeting minutes 22 October 2015 8.1.2 Outcomes of Audit & Risk Committee meeting 17 November 2015 – <i>ARC Chair discussion</i>
	8.2 Other Matters 8.2.1 Land Use Agreement 8.2.2 Workforce Data Report 2015
<b>9</b>	<b>BOARD DISCUSSION / MEETING DEBRIEF</b>
<b>10</b>	<b>NEXT MEETING</b> Tuesday 15 December 2015 1.00 pm
	Reference Link – <a href="#">Annual Rolling Schedule &amp; Compliance register</a>