



TRADE WASTE MANAGEMENT POLICY

Version No: 2
File No: INT12-05128
Resolution No: R/2015/02/387
Resolution Date: 20 February 2015
Next Review: February 2018

1 VERSION CONTROL

Version No.	Reviewed	Person Responsible	Details of Change
1	25 June 2012	Senior Project Engineer - Developments	Initial Policy – Replaces Minor & Major Trade Waste Policies INT09-05820 & INT09-05822
2	10 October 2014	Senior Project Engineer - Developments	Update to latest codes, references and Trim Numbers. Audit recommendations included.

2 AIM

The aim of this policy is to set out the Corporation's requirements to allow for the discharge of trade waste into the sewer system. Trade waste, according to the Water Act 1989, is defined as any liquid waste, and any substance contained within it, discharged to the sewerage system, other than normal domestic sewage.

3 LEGISLATIVE REQUIREMENTS

Water Act 1989
Environment Protection Act 1970
Water (Trade Waste) Regulations 2014

4 OTHER REFERENCES & RELATED DOCUMENTS

Trade Waste Customer Service Code – ESC
Statement of Obligations
Trade Waste Customer Charter (INT12-07395)
Australian Standard AS 3500 Plumbing Regulations
Trade Waste Consent Category Deemed - Generic (INT12-04746)
Consent to Discharge Category 2 Greasy or Commercial Minor Trade Waste (INT12-07833)
Category 3 Major Trade Waste Agreement (INT12-05025)
Corporation's Environmental Management Plan
Water (Trade Waste) Regulations 2012
Statement of Approved Acceptance Criteria (INT11-15524)

5 RESPONSIBLE OFFICER

General Manager – Operations



TRADE WASTE MANAGEMENT POLICY

Version No: 2
File No: INT12-05128
Resolution No: R/2015/02/387
Resolution Date: 20 February 2015
Next Review: February 2018

6 KEY DEFINITIONS

Acceptance Criteria	criteria applied by Westernport Water to determine whether Trade Waste may be accepted into the sewerage system.
Commission	means the Essential Services Commission of Victoria
Customer	means a person who is: a) an owner and occupier of a property connected to Westernport Water's sewerage system; or b) an owner of a property which is connected to Westernport Water's sewerage system but is not an occupier; or c) an occupier of a property connected to Westernport Water's sewerage system and is liable for water usage charges; or d) an authorised representative of the owner or occupier of a property connected to Westernport Water's sewerage system.
Customer Service Code	means the Customer Service Code Urban Water Businesses published by the Commission.
Discharge Acceptance Point	means the point at which the Trade Waste enters the sewerage system.
Sewage	means any human excreta or domestic waterborne waste, whether untreated or partially treated, but does not include Trade Waste.
Sewerage system	means any sewer, treatment plant, storage or other infrastructure for the acceptance, transport, storage and treatment of sewage and Trade Waste that is the responsibility of Westernport Water.
Trade Waste	means any water borne waste (other than sewage) which is suitable, according to the acceptance criteria, for discharge into the sewerage system or any other matter which is declared by a by law or regulation under water law to be Trade Waste.
Trade Waste Agreement	means permission, consent, permit, agreement or other process to accept Trade Waste discharge.
Trade Waste Code	means the Trade Waste Customer Service Code Victorian Urban Water Businesses published by the Commission.
Trade Waste Customer Charter	means the Trade Waste Customer Charter published by Westernport Water and amended from time to time.
Water Law	means the Water Act 1989 and any regulations or subordinate legislation and guidance made under this act.



TRADE WASTE MANAGEMENT POLICY

Version No: 2
File No: INT12-05128
Resolution No: R/2015/02/387
Resolution Date: 20 February 2015
Next Review: February 2018

7 APPLICATION/PROCESS

A customer must apply to discharge trade waste by completing a General Trade Waste Application Form. If the completed form contains all the information the application will be accepted or rejected or accepted with conditions within 10 working days. If further information is required details will be provided to the applicant or if the assessment will take some time (due to complex applications) when a decision will be made, contact will be made within the time of 10 working days.

The application will be assessed to be a Category 1, 2 or 3 trade waste agreement depending on the quality or the quantity of trade waste. The trade waste will also be assessed against the Corporations published Acceptance Criteria.

A trade waste agreement will be issued in due course to the applicant depending on the Category of the application Category 1 Deemed trade waste agreement, Category 2 Minor or Greasy trade waste agreement or Category 3 Major trade waste agreement. The timing of the agreement will depend on the negotiation between the parties, installation of any treatment and the complexity of the trade waste discharge.

8 REVIEW DATE

This policy is to be reviewed every three years

Note: The review date is not a sunset provision. The policy will continue in operation until replaced by a subsequent version or rescinded.

9 GENERAL

This policy governs the Corporations requirements to allow for the discharge of Trade Waste into the sewerage system.

Nothing in this policy compels the Corporation to accept all or part of any liquid waste product or Trade Waste unless a Trade Waste Agreement is in place.

Generally, sewerage systems and sewerage treatment works have been developed to safely dispose of domestic sewage. In considering the acceptance of trade wastes into the sewerage system there is a need to strike a balance between providing a service to industry with resulting benefits to the community, with the need to protect the asset and the environment and the safety of workers who need to maintain the sewers.



TRADE WASTE MANAGEMENT POLICY

Version No: 2
File No: INT12-05128
Resolution No: R/2015/02/387
Resolution Date: 20 February 2015
Next Review: February 2018

A number of key objectives must be met through establishment of a Trade Waste Management Policy. These are summarised as follows:

- Safety of corporation personnel and public;
- Protection of sewerage system facilities;
- Protection of sewerage treatment processes;
- Ensure the Corporation meets relevant environmental and statutory requirements;
- Encourage safe disposal of liquid wastes to sewer in order to prevent uncontrolled dumping in the environment;
- Promote reduction in waste generation and water use by an Industry as per the waste management hierarchy principle set out in section 11 of the Environment Protection Act 1970;
- Treat our Trade Waste customers with fairness and equity and
- Provide a service to Industry.

Trade Waste will be classified into categories depending on the strength of the Trade Waste, the quantity of the Trade Waste and the similarity of the Trade Waste to sewage and/or residential waste.

Trade Waste will not be accepted into the sewerage system if the waste does not comply with the Acceptance Criteria as published by the Corporation and approved by the Commission in accordance with the Trade Waste Code or cannot be treated on site to this criteria before the Discharge Acceptance Point.

The Corporation acknowledge the role Trade Waste Customers play in the economic sustainability of our region and are therefore committed to working co-operatively with these customers to achieve the desired outcomes.

The Corporation has issued a Trade Waste Customer Charter to inform its customers on the respective rights and responsibilities of Westernport Water and its customers.

10 FEES

Trade Waste Charges are set and adjusted according to the Essential Services Commissions approved price determination under Schedule 4 pricing principles. Greasy waste charges are non prescribed services set by Westernport Water.

11 PENALTIES

Failure to have a Trade Waste Agreement or comply with the standards or Agreement as set for the Category of the Trade Waste discharge may result in fines or penalties or Trade Waste Agreement cancellation resulting in cessation of discharge or all of the above.

Penalties shall be administered under the Water Act 1989 Section 178 Protection of Sewers and may apply each and every day on which the breach occurs.