



WESTERNPORT
WATER™

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Residential Tenancy Notification Form

IMPORTANT Tenants cannot be registered with accounts that belong to an Owner's Corporation/Dual Occupancy. Owners may register details on behalf of tenants.

Property Details

Property Address:

Real Estate Agent/
Owner:

Phone:

If a meter reading has been taken, please complete the following:

Meter Reading:

Date of Reading:

New Tenant Details

Surname:

Given Name:

Phone:

Mobile:

Postal Address:

Date of Occupancy:

Vacating Tenant Details

Surname:

Given Name:

Phone:

Mobile:

Forwarding Address:

Date of Vacating:

Tenant's Declaration

I, _____ as tenant of the property, understand that under Section 273 of the *Water Act 1989*, I am liable for the cost of water supplied to the property. I also understand that I must provide Westernport Water at least **48** hours notice of occupying or vacating a property. Failure to do so will make me liable for the cost of all water to the property until Westernport Water next reads the meter or the end of the billing period in which the vacating occurred – whichever happens first.

Tenant's signature:

Date:

Office Use Only

Property Number:
Meter Number:

Account Number:
Processed Date:

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