



## BOARD MEETING AGENDA

Tuesday 15 December 2015

1.30 pm – 5.00 pm

Venue: Newhaven

|           |   |  |
|-----------|---|--|
| <b>1</b>  | <b>PRESENT / APOLOGIES</b>  | 1.30 – 1.35 pm                         |
| <b>2</b>  | <b>REGISTER OF INTERESTS AND CONFLICT OF INTERESTS</b>  |  |
| <b>3</b>  | <b>BOARD IN-CAMERA DISCUSSION</b>   | 1.35 – 2.05 pm                         |
|           | <ul style="list-style-type: none"> <li>3.1 Chair Update</li> <li>3.2 Civica Contract –Status Report</li> <li>3.3 Internal Audit, Procurement System - <i>verbal pending IA advice</i></li> <li>3.4 Organisation Improvement Plan - <i>presentation</i></li> </ul>   |  |
| <b>4</b>  | <b>MATTERS ARISING</b>  |  |
|           | 4.1 Board & Committee Matters Arising   |  |
| <b>5</b>  | <b>STRATEGIC MATTERS - DISCUSSIONS / PRESENTATIONS</b>  | 2.05 – 3.00 pm                         |
|           | <ul style="list-style-type: none"> <li>5.1 Customer Satisfaction Survey 2015 Outcomes – <i>presentation 2.30 pm</i> <ul style="list-style-type: none"> <li>5.1.1 Survey Report with Executive Summary</li> <li>5.1.2 Survey Benchmark Scorecard</li> </ul> </li> <li>5.2 Strategic Planning Framework</li> <li>5.3 Melbourne Water Pricing Submission</li> </ul>  |  |
| <b>6</b>  | <b>MATTERS FOR DECISION</b>   | 3.00 -3.30 pm                          |
|           | <ul style="list-style-type: none"> <li>6.1 Board Meeting Minutes 17 November 2015</li> <li>6.2 Seal Register – Sewerage Agreement</li> <li>6.3 Customer Consultative Panel Charter – revision</li> <li>6.4 Corporate Policy – revisions <ul style="list-style-type: none"> <li>6.4.1 Occupational Health &amp; Safety</li> <li>6.4.2 Information Privacy</li> </ul> </li> <li>6.5 Climate Change Preparedness</li> </ul>  |  |
| <b>7</b>  | <b>MANAGING DIRECTORS REPORT</b>  | 3.30 – 4.00 pm                         |
|           | <ul style="list-style-type: none"> <li>7.1 Managing Director Report <ul style="list-style-type: none"> <li>7.1.1 IT Governance</li> <li>7.1.2 Key Events / Stakeholder Relationship Activities</li> <li>7.1.3 Operational Update – November 2015 <ul style="list-style-type: none"> <li>7.1.3.1 Operational Performance Indicators</li> </ul> </li> <li>7.1.4 Exception Report – <i>nil to report</i></li> </ul> </li> <li>7.2 Financial Report – November 2015 <ul style="list-style-type: none"> <li>7.2.1 Operating Statement</li> <li>7.2.2 Balance Sheet</li> <li>7.2.3 Cash Flow</li> <li>7.2.4 Key Performance Indicators</li> <li>7.2.5 Debtor Analysis</li> <li>7.2.6 Capital Expenditure</li> </ul> </li> </ul> | May include OIP Presentation in-camera |
| <b>8</b>  | <b>MATTERS FOR NOTING or ACTION</b>   | 4.00 – 4.30 pm                         |
|           | 8.1 Board Committee outcomes (verbal updates by Committee Chair/s)  |  |
|           | <ul style="list-style-type: none"> <li>8.1.1 Remuneration &amp; Governance</li> <li>8.1.2 Project Steering</li> <li>8.1.3 DRAFT Audit &amp; Risk Committee meeting minutes 17 November 2015</li> </ul>  |  |
|           | 8.2 Other Matters for Noting or Action  |  |
|           | 8.2.1 Tender & Contracts Quarterly Report – Q1 2015 - 16  |  |
| <b>9</b>  | <b>BOARD IN-CAMERA DISCUSSION / DEBRIEF</b>   |  |
| <b>10</b> | <b>NEXT MEETING: Tuesday 16 February 2016 1 pm</b>  |  |
|           | Reference Link – <a href="#">Board Calendar &amp; Compliance Register</a>   |  |